



CABINET

TUESDAY, 30 APRIL 2024 AT 10.00 AM

CIVIC CENTRE, RIDLEY STREET, REDCAR TS10 1TD

CONTACT

Sue Fenwick

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Friday 12 April 2024

CIRCULATION

Councillors A Brown (Chair), C Richardson (Vice-Chair), L Belshaw, A Brook, U Earl, C Massey, L Pallister, C Quartermain and B Suthers

All Members of the Council

Executive Management Team

The Media

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CABINET

Tuesday, 19 March 2024

REDCAR & CLEVELAND BOROUGH COUNCIL

Decision Record

Decision-making body: Cabinet

Location: Civic Centre, Ridley Street, Redcar TS10 1TD

Date: Tuesday, 19 March 2024

Present	Councillor A Brown (Chair) Councillors U Earl, C Massey, L Pallister, C Quartermain, C Richardson and B Suthers.
Officials	B Archer and F Anderson. K Boulton S Fenwick, S Newton, J Sampson, C Styles,
In attendance	Councillors I Hart, J Joy, K King, G Nightingale and M Ovens.
Apologies for absence	Councillors L Belshaw and A Brook.
Minutes	RESOLVED that the minutes of the meeting held on 6 February 2024 be confirmed and signed by the Chair as a correct record.
Declarations of Interest	None

These minutes were published on 21 March 2024
by the Governance Director

CABINET

Tuesday, 19 March 2024

Item/report:	42 Organisational Plan 2024 to 2027
Reporting source:	Managing Director (Head of Paid Service)
Record of decision:	RESOLVED that the Organisational Plan for 2024-27, and the subsequent reporting of progress to commence from quarter 1 of the financial year be approved.
Reason for the decision:	<p>This report sought Cabinet's approval to the Organisational Plan for 2024 to 2027.</p> <p>Members were reminded that the Organisational Plan underpinned the delivery of the recently agreed Corporate Plan and which set out the priorities for the Borough for 2023 - 2027. This Plan therefore sought approval to put in place a mechanism for reporting on, delivering upon and monitoring those agreed priorities.</p>
Assessment of options:	Whilst developing the Organisational Plan it had been necessary to strike a balance between ambition and aspiration in the development of key strategy at the same time as being pragmatic given the financial context the organisation was operating within. Clear, defined strategic direction was fundamental to the delivery of meaningful, positive change in the borough, and it was important to be realistic to the pace and extent this could be achieved within available resource.
Declared conflicts of interest:	None
Date and time by which call-in must be exercised:	Midnight on 28 March 2024

CABINET

Tuesday, 19 March 2024

Item/report: 43 **Libraries Review**

Reporting source: Executive Director for Adults and Communities

Record of decision: **RESOLVED** that Cabinet:

1. Approves the Libraries Review final proposals to;
 - Implement the new vision and priority areas and to close Roseberry Library and Brotton Library;
 - To progress new management and operational arrangements for Grangetown Library retaining the statutory library offer;
 - Retain the statutory service in Dormanstown but managed by volunteers;
 - Progress to securing a VCS (voluntary and community sector) organisation to cover the Laburnum Library building but to retain a statutory book lending offer within the current library space; and,
 - Introduce the new opening hours, remove late fees and in service book reservation fees, as detailed in the report.
2. Agrees that a period of transition and partnership be built into the options to transition into voluntary run services and venues for Laburnum Library, Dormanstown Library and Grangetown Library.

Reason for the decision: This report set out the final proposals that would enable the Council to realise the significant budget savings required of the Library Service. It also enabled the delivery and development of a comprehensive and efficient, fit for purpose Library Service for our residents and communities.

The report also gave a summary of the work undertaken to date and an overview of the Phase 2 consultation. It detailed the final proposals and referred to any changes made from the proposals that went under public consultation.

Assessment of options: A wide range of options were explored when considering this report.

Declared conflicts of interest: None

Date and time by which call-in must be exercised: Midnight on 28 March 2024

CABINET

Tuesday, 19 March 2024

Item/report: 44 **Review of Vegetation Management**

Reporting source: Executive Director for Growth, Enterprise & Environment

Record of decision: **RESOLVED** that Cabinet:

1. Notes the contents of the report and its appendices, including the significant impact on cost, sustainability, and service delivery of a decision to impose a complete ban on chemical use; and,
2. Approves:
 - a. The use of glyphosate to manage vegetation on hard surfaces to maintain adopted highways to a safe standard (roads, footpaths etc.);
 - b. A continuation of the current programme to limit, reduce and stop the use of glyphosate where it reasonably practicable to do so. (tree bases, obstacles in grass areas, shrub beds etc.);
 - c. The adoption of a Policy to incrementally reduce glyphosate use in parks and public open spaces (including cemeteries), as detailed in the report (not reproduced, except for the management of invasive non-native plant species.

Reason for the decision:

This report reminded Cabinet of a motion that was agreed by the Borough Council on 21 December 2023, which noted “public and occupational health concerns about glyphosate exposure and the need to protect habitat and biodiversity” and called upon the Council to:

- Bring forward an action plan and timetable for bringing Glyphosate down to zero, in the spraying of glyphosate on such land;
- Stop the use of Glyphosate by all Council contractors and employed staff on public and council owned land by December 2024; and,
- Where there are problems with invasive species such as Japanese Knotweed and where there is a duty to eradicate, then glyphosate may be used until an acceptable non-chemical alternative becomes available.

Cabinet were advised that the Council undertook vegetation management on Council owned land to ensure that it met its duties to maintain adopted highways and public open spaces to a standard that ensures the health and safety of the public, and to maintain expected standards for the appearance of the borough.

The report therefore set out the Council’s response to the motion, including its current approach to vegetation management and the available alternative options.

CABINET

Tuesday, 19 March 2024

Assessment of options:	A wide range of options have been explored whilst considering this report.
Declared conflicts of interest:	None
Date and time by which call-in must be exercised:	Midnight on 28 March 2024

CABINET

Tuesday, 19 March 2024

Item/report: 45 **Education Results Across All Key Stages 2022**

Reporting source: Executive Director for Children and Families

Record of decision: **RESOLVED** that Cabinet notes:

- a. The excellent progress and attainment in the primary sector at KS2;
- b. The continued improvement in attainment levels at KS4 in secondary school;
- c. That the gap between the disadvantaged and non disadvantaged at KS4 remains; and,
- d. The results at post 16.

Reason for the decision: This report provided Cabinet with an overview of the Education results, assessments and exams, across all Key Stages. (Early Years to Key Stage 5) for pupils in Redcar and Cleveland for the academic year ending in 2023.

Cabinet were advised that all primary results continued to be above the National Average with progress scores at Key stage 2 remaining above national. Good progress had also been made by the secondary schools to close the gap with the national averages and the Local Authority Attainment 8 figure now sits in line with national. In addition, 4 schools have progress 8 figures that are broadly in line with the national average. Post 16 outcomes have dipped and are sitting just below national averages.

Assessment of options: There were no options to consider as this was a factual report.

Declared conflicts of interest: None

Date and time by which call-in must be exercised: Midnight on 28 March 2024

CABINET

Tuesday, 19 March 2024

Item/report: 46 Financial Update - Quarter 3 - 2023/24

Reporting source: Finance Director (Section 151 Officer)

Record of decision: **RESOLVED** that Cabinet:

1. Notes the forecast outturn position on the revenue budget and capital investment plan;
2. Approves the revised position at Quarter 3 for Prudential Indicators used to measure performance for the Council's Treasury Management arrangements as set out in Appendix 4 (not reproduced);
3. Approves the itemised list of revenue budget virements as set out in Appendix 5 (not reproduced);
4. Approves the proposed debts for write off which are over £10,000 in value and require approval by Cabinet under the Council's Financial Procedure Rules; and,
5. Approves the amendments to fees and charges from 1 April 2024 in relation to the disposal of domestic DIY waste at Household Waste Recycling Centres.

Reason for the decision: The report provided Cabinet with a forecast year-end position for the Council as at Quarter 3 of the 2023/24 financial year; covering the revenue budget, the collection fund, revenue reserves, the capital investment programme, the arrangements for Treasury Management, a request to Cabinet to write off a number of debts which exceeded a value of £10,000 owned by each debtor and approval to amend various fees and charges.

Cabinet were advised that this forecast financial position needed to be considered within the context of the Medium-Term Financial Strategy for 2024/25 to 2028/29, which was approved at the Borough Council meeting on 29 February 2024.

Assessment of options: A wide range of options were explored when considering this report.

Declared conflicts of interest: None

Date and time by which call-in must be exercised: Midnight on 28 March 2024

CABINET

Tuesday, 19 March 2024

Item/report:	47 Children's Services Resources and Efficiency Peer Review
Reporting source:	Executive Director for Children and Families
Record of decision:	RESOLVED that Cabinet endorses the approach to taking forward the recommendations as set out within the report, arising from the Children's Services Resources and Efficiency Peer Challenge.
Reason for the decision:	<p>This report reminded Cabinet that the Peer Challenge took place from 7th to 9th November 2023, with a team of senior officials spending time on site to meet elected members, partners, resident focus groups, senior officers and over 70 practitioners working within Children's Services.</p> <p>This was supplemented by a wide range of documents which provided necessary context on Children and Families.</p> <p>This process culminated in a report being produced which highlighted good practice as well as making several recommendations for improvement.</p>
Assessment of options:	Commissioning the Children's Services Resources and Efficiency Peer Challenge was voluntary. It was a proactive step to seeking an external perspective on whether any changes could be made which would mitigate the financial pressures being experienced by Children's Services.
Declared conflicts of interest:	None
Date and time by which call-in must be exercised:	N/a

Item/report: 48 Information Items

Record of decision: **RESOLVED** that the following items be approved and noted where necessary:

Delegated decisions:

- Adults and Communities Directorate
- Children and Families Directorate
- Growth, Enterprise and Environment Directorate
- Resources Directorate

Cabinet

ATTENDANCE RECORD - 2023/24

Surname	First name	11.07.23	19.9.23	24.10.23	5.12.23	6.2.24	19.3.24			
Brown	Alec	✓	✓	✓	✓	Apol	✓			
Massey	Chris	✓	✓	✓	✓	✓	✓			
Belshaw	Lisa	✓	✓	✓	✓	✓	Apol			
Myer	Luke	✓	✓	✓	n/a	n/a	n/a			
Pallister	Lynn	✓	✓	✓	Apol	Apol	✓			
Earl	Ursula	✓	✓	✓	✓	✓	✓			
Richardson	Carrie	✓	Apol 3	Apol 3	✓	✓	✓			
Quartermain	Carl	✓	✓	✓	✓	✓	✓			
Brook	Adam	✓	✓	✓	✓	Apol	Apol			
Suthers	Bill					✓	✓			

Substitutes

Key	
✓	Attended
RA	Apologies Submitted (replacement attended)
Apols	Apologies Submitted (no replacement)
X	Did Not Attend (no apologies received)
C	Cancelled Meeting
n/a	Not a Member

Reason for Absence (NB Full details may not be provided for reasons of confidentiality)	
1	Personal Commitment
2	Work Commitment
3	Illness/Medical
4	Conflicting Council Commitment
5	Other
6	Civic Duties



Member Report

Investment in Our Schools – 2024/25

Report to:	Cabinet
Report from:	Executive Director for Children & Families
Portfolio:	Children & Families
Report Date:	April 2024
Decision Type:	Key – Budget
Council Priority	Start Life Well

HEADLINE POSITION

1.0 Summary of report

- 1.1 This report sets out the capital funding available to the Council for maintaining its own school estate, and the sources of funding available to assist in securing temporary and permanent places for pupils in mainstream schools and Special Education Needs and Disabilities (SEND) schools. The paper also presents a proposed programme of investment in our Council maintained school estate and identifies an approval process for projects in development to assist in the creation of temporary and permanent mainstream and SEND places where need is identified.

2.0 Recommendation

- 2.1 It is recommended that Cabinet:
- Agrees the recommended programme of school condition investment works set out at 3.3, which will be funded by the Education and Skills Funding Agency's Schools Condition Allocation grant;
 - Agrees the recommended investment in school places as set out within this report, to increase mainstream and SEND capacity, which will be funded by the Department of Education's Basic Need Grant, High Needs Capital Fund and planning agreement funding;
 - Agrees to the allocation of planning agreement funding for education purposes as set out at 3.19;
 - Notes the allocation of grant funding to the Council in respect of providing pupil place capacity for mainstream and pupils with SEND, and that projects are being developed on a rolling basis that will deliver required places; and,
 - Agrees that the Executive Director for Children and Families, in consultation with the Cabinet Member for Children, be given delegated authority to:

- I. Agree additional allocations of funding within the scope of this report in the event of urgent need, subject to the availability of relevant budget;
- II. Adjust, finalise and approve the funding levels for individual projects detailed within this report, as may be required, once detailed refinement and costing work has been completed.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

Funding Available to the Council for School Capital Investment

- 3.1 The Education and Skills Funding Agency (ESFA) provide an annual block grant to the Council. This is known as School Condition Allowance (SCA) and is made available to responsible bodies for keeping their school buildings safe and in good working order by tackling poor condition, building compliance, energy efficiency, and health and safety issues. SCA for the 2024/25 financial year in respect of our maintained schools has been confirmed at £366,752. This is a comparable amount to previous years, and given inflationary pressures generally represents a pressure on our programme. For 2024/25, there are no supplementary budgets available to bolster this budget, so works to be funded have had to be programmed accordingly. The proposed programme of spend for our schools is outlined at 3.1.3 below.
- 3.2 As of 1st April 2024, the Council has 7 primary and 1 special school to maintain. Lingdale Primary School converted to an Academy in 2023/24, joining Lingfield Education Trust. The Borough's schools that have converted to Academies, either have their respective condition funding allocated by the ESFA to their Multi Academy Trust if large enough or pooled into a national fund that individual Academies bid into, known as Condition Improvement Funding (CIF).
- 3.3 The table below highlights the proposed investment in 2024/25 in Council maintained schools. It should be noted that the programme allows the targeting of resources at need, such that some schools undergo building element replacement one year but may then see little or no investment in another, as the condition need dictates. In the event of surplus resources being available through cost savings, other identified condition works will be prioritised to be addressed.

Belmont Primary	<ul style="list-style-type: none"> ○ Roof recover Phase 2 ○ Heating system improvements 	90,000 5,000
Chaloner Primary	○ Phase 3 roof replacement	100,000
Highcliffe Primary	○ Energy efficiency works	15,000
Hummersea Primary	○ Phase 3 roof replacement	35,000
Lockwood Primary	○ Minor works	10,000
Newcomen Primary	○ Boiler upgrade	20,000
Misc'	Contingency/emergency works fund, health and safety specific funds to be allocated as further investigative work undertaken	51,752
Energy Efficiency	Works to assist carbon reduction	25,000
Fees	Management allowance	15,000
	Total	£366,752

DfE School Rebuilding Programme

- 3.4 The following schools in the Borough have been confirmed as selected for inclusion in the DfE's Rebuilding Programme:
- Skelton Primary Academy – design phase currently
 - Lingdale Primary Academy – due to commence in DfE programme 2025
 - Lockwood Primary – due to commence in DfE programme 2025
 - Nunthorpe Secondary Academy – due to commence in DfE programme 2027
- 3.5 Alternative Provision – The DfE announced in March that the Council had been successful in its bid to develop a new 50 place Alternative Provision Free School, in partnership with River Tees Multi Academy Trust. The timescales for implementation are not yet known. This is expected to be a wholly new build provision, for which further details will be brought to Cabinet as and when the project develops.
- 3.6 In respect of Reinforced Aerated Autoclaved Concrete (RAAC), no schools within the Borough were found to have any RAAC from investigations known to be undertaken. RAAC is a structural lightweight building product typically used in roof decks. It is noted that it is not an overall Council responsibility to report or investigate the presence of RAAC or any other structural or building condition issues in schools outside of Council control. This responsibility falls to their designated responsible body, typically the parent Academy Trust.

Mainstream Capacity Related Capital Funding

- 3.7 The Council has a statutory duty, as defined in the Education Act 1996, to promote high standards of education and fair access to education. It also has a general duty to secure sufficient schools in its area, and to consider the need to secure provision for SEND. To help fulfil this duty, the Council receives capital funding from various sources for mainstream capacity development through the DfE's Basic Need grant and planning agreements. Funding is typically pooled, often with recipient school and/or partner funders' resources to target priority need and ensure projects can be delivered to sufficient scale and quality to address need adequately and with some flexibility.
- 3.8 At the time of drafting this report, the DfE have not announced the next wave of Basic Need funding for the 2026/27 place planning year. It is not expected that Redcar & Cleveland will be awarded any funding. However, a total of £1.2m is unallocated from previous allocation. Basic Need funding is provided to local authorities to address capacity shortfalls. This is important in assisting our investment in school capacity as the Council has a legal duty to ensure sufficiency of places in light of housing development, demographic change and parental choice impact on the need for pupil places in particular parts of the Borough. This funding can be aligned with Section 106 Planning Agreements secured on major housing developments to help address place planning issues.

SEND Capital Funding

- 3.9 The DfE has made available High Needs Capital Funding for the provision and enhancement of SEND places on an ad hoc basis. A further tranche of funding

was announced in March, with £1,276,684 new capital available for Redcar & Cleveland. When added to existing available resources, this gives approximately £3.1m available to allocate to new projects. An outline programme of deployment has been agreed with the DfE for the earlier sum awarded, including investment in special schools to create additional places, nursery places and support bases in mainstream primary and secondary schools. This funding is not restricted to our maintained schools but for deployment across the institutions in the Borough to ensure best fit related to need. The additional funding will enable an enhancement of this programme by providing further better quality places.

Project Update – Committed and Completed

3.10 The successful delivery and/or progress of projects to improve the condition and capacity of the estate over 2022/23, are updated as follows:

3.11 SEND Provision

- Kilton Thorpe Academy – the Trust has developed a new 10 place nursery at the school with funding support of £370,000. The school also developed a new, net zero rated standalone class base facility which has helped facilitate space for the nursery and provide additional space for older learners.
- Rigwood Cottage (Halcyon Independent Special School) – This independent special school provider created 10 additional places for secondary age students with Social Emotional and Mental Health related educational needs. By providing additional local places, this project in Saltburn has helped remove the need to commission places out of Borough. The Council provided a £133,000 grant through ring fenced DfE funding to enable the property refurbishment. This first of 2 phases is now complete with places available.
- River Tees Grangetown - The ESFA's proposal for a new Tees Valley Special Free School is now projected to commence on site in July 2024. After further delays at the procurement stage, planning consent has been awarded. Due to delays, places are being provided in one of River Tees Multi Academy Trust's other schools in Middlesbrough. The new school will provide up to 100 places for pupils across Tees Valley with Social Emotional and Mental Health Needs as well as some provision for Autism Spectrum needs. The school will offer provision for age groups not currently catered for in the Borough.
- South Bank Primary School – In April 2023, members agreed to a proposal to extend the Council maintained South Bank Primary School through the addition of two standard sized classrooms and associated toilet provision. South Bank Primary has a designated SEND base, which has a 20 pupil capacity. The project, which has planning consent is due to commence in May and be available for teaching in October 2024. The extension will enable the SEN unit to increase to 40 places and not compromise mainstream capacity. The project of £900,000 is being funded from Basic Need grant and High Needs Capital Funding.

3.12 Mainstream Capacity and Estate Maintenance

- Laurence Jackson Academy – The Trust has completed a project to extend dining capacity to help provide additional 28 places in 2023 and 5 more in 2024. Funding support of £700,000 from the DfE’s Basic Need grant allocation to the Council has been utilised to help develop this additional capacity;
- St Peter’s Catholic College, South Bank – The College increased its PAN (Published Admission Number) to 120 from 105 for the 2022/23 academic year, and have further agreed to temporarily admit a further 10 each year over this number in 2023 and 2024. This greatly assisted in meeting first preference requests for year 7 places in those years. The Council’s Cabinet agreed in April 2023 to fund works by the Trust to provide additional pupil toilet capacity to support this planned increase in numbers. The Trust are undertaking works in 2024 with £281,000 support from the Council’s Basic Need allocation;
- Normanby Primary Academy – A small extension to enable additional space for teaching to address a shortfall was completed in summer 2023. Funding of £110,000 was approved from Basic Need and planning agreement funding;
- Council maintained school’s upkeep - A successful programme of maintenance and improvement work, primarily focused on roof replacement and decarbonisation schemes to the Council’s maintained schools was carried out in 2023/24

Update on Place Planning

- 3.13 The Council has been acutely aware of the pressure the Borough wide school age population peak was predicted to, and continues to, put on available pupil places. The peak primary year group number on roll passed into secondary in the current academic year (i.e. started secondary September 2023). There are currently 1631 pupils in year 6 in RCBC primary schools. The number in our primary reception classes is currently 1352. The birth rate continues to fall and inward migration and impacts of housebuilding are not compensating for the slow down in the birth rate. This highlights the challenge of providing and resourcing places in secondary schools, against a backdrop of reducing rolls into the future.
- 3.14 National Offer Day for September’s year 7 secondary school places was on the 1st March 2024. A total of 1742 places were offered in our secondary schools, with all pupils receiving an offer of a place. Notably, 60 temporary places were made available by our Academy schools to enable this. Also notable is the large number of cross border pupil placements that are made in line with relevant Trust school admission criteria, with Nunthorpe Academy and St Peter’s Catholic College in particular admitting pupils resident in Middlesbrough due to proximity and admission criteria factors. The Borough’s schools experience a net gain of pupils, though a number of Redcar & Cleveland resident pupils do apply to schools outside of Borough.

The Proposed Programme of Capital Investment to Secure Additional Mainstream and SEND Provision

- 3.15 Officers are continuing to pursue potential schemes to help address pupil place pressures for both mainstream and SEND pupils. The identified ongoing pressures in secondary are predominantly in the West of the Borough. While numbers moving up to secondary are falling from the September 2023 year of entry peak, there is still expected to be a pressure on available places in some areas. However, it should be noted that due to the projected fall in overall pupil numbers across the Borough, as currently evidenced by low numbers in our primary schools, secondary place development needs to be considered relative to local issues (ie major housing development). Academy Trusts have, as a whole, reduced permanent places across the Borough for various reasons, with only one making permanent increases.
- 3.16 Officers remain in discussions with Trusts about the potential development of places. The development of additional capacity of an additional form year in the west of the Borough is not now felt to be possible following discussions with Trusts. The rebuild of Nunthorpe Academy will offer an opportunity to review capacity, but this will not go into delivery until after pressure has lifted on secondary admissions. Thus, in a similar fashion to preceding years it is likely that smaller projects will come forward on an ad-hoc basis in partnership with Trusts in order to deliver targeted schemes to enable additional pupil numbers to meet demand. Thus, in the interests of expediency and where values permit, emerging schemes to meet need are proposed to be considered through the delegated powers process as appropriate, but with oversight of the Cabinet Member for Children and Families.
- 3.17 **One mainstream project is in development for mainstream capacity development:**
- Outwood Academy Bydales – The Trust have agreed to take 30 pupils over their Pupil Admission Number in September 2024 for the year 7 intake. These numbers have already been built in to place allocations as part of the admissions round this year. The school require an existing first floor ‘open air teaching space’ to be converted to a standard classroom and provision of an outdoor dining canopy to help accommodate the increase in total pupil numbers on roll. The works are proposed to be managed by the incumbent PFI facilities provider and a direct Council let contract for the canopy. Total works cost will be circa £250,000, sourced from the Council’s Basic Need allocation, for which delegated approvals are already in process.
- 3.18 **Projects in development proposed to provide needed SEN places:**
- KTS Academy – Kilton Thorpe Special Academy’s specialist provision offers 170 places to children of age 3-19. The Trust operates from 4 buildings across 2 sites. With a view to further improving facilities for the children and with a target of increasing capacity by at least 10 pupils, the Trust is looking to invest in accommodation. Plans are at an early stage, and likely to be brought forward on a phased basis, building on the

recently developed new nursery and standalone class-bases as set out at 3.5.2 above. This improvement and expansion will help the Council secure more places in Borough to meet the demand for high needs places locally. As such, it is proposed to set aside High Needs Capital funding to assist the Trust achieve these aims through schemes being developed.

- Prior Pursglove College – Tees Valley Collaborative Trust deliver post 16 further education at Prior Pursglove Campus in Guisborough. The Trust has experienced an increasing demand for places for students with SEND needs, but due to insufficient capacity, is unable to cater for such demand. This has an impact on special schools who offer post 16 education, as it limits parental choice as pupils who may otherwise elect to go to college, then stay on in their school setting. This then reduces schools' ability to cater for younger learners. Prior Pursglove are keen to develop their SEN cohort, and this development would help free capacity elsewhere in special schools. The Trust is undertaking a feasibility study to understand physical development options to extend the school to cater for this growing provision. Subject to the Trusts strategy to develop such a facility and scheme costs, it is proposed the Council assist the Trust through offering grant aid from our High Needs Capital Fund allowance, as it meets relevant criteria. This project will be developed in the coming months, with a working delivery of late 2025.
- Kirkleatham Hall School – The placement of some pupils with SEN needs has been challenging for those moving up to secondary September 2024 due to overall numbers and relatively few leavers freeing up space in our special schools this year. Kirkleatham School are now full despite recent expansion, but the recent extension has provided sufficient core facilities to allow a temporary intake of additional secondary age pupils. Options are being explored with temporary accommodation and possibly a small classroom permanent extension at the school to cater for a bulge year. The temporary unit is a priority for delivery, which if achieved will allow an additional 7 students to be placed, which will reduce the need for out of Borough placements. Basic Need and/or High Needs Capital will be utilised for this provision, expected to be circa £150,000.
- Rigwood House – Operators Halcyon are expected to bring forward the Phase 2 refurbishment to convert Rigwood House in Saltburn to use for an expanded Independent Special School provision, building on that already in operation at Rigwood Cottage. Details and level of funding support are yet to be finalised.

Allocation of Planning Agreement Funding for the TS6/TS7 area

- 3.19 Members will be aware that Planning Agreement (Section 106) funding for Education was made available when the major housing development off Flatts Lane was approved on appeal. This funding was not geographically ring fenced, instead it has a broad 'education' related use. Some of the resource has been utilised in expanding Kirkleatham Hall School and supporting other projects which has levered more funding in. A total of £600,000 remains unallocated. It is proposed to allocate £400,000 to Academy Trusts operating primary schools in

the TS6/7 and retain £200,000 to assist with discussions with Academy Trusts regarding further secondary places going forward. Proposals have been sought from all Academy Trusts operating in the TS6/TS7 area. The premise being that schemes should invest in capital assets for the betterment of the education provision at each school, and not simply cover condition maintenance issues, for which Trusts can seek funding direct. Funding available would be capped at £100,000 per Trust, with the Trust's having to fund costs in excess of this. The following schemes have been proposed:

- Ironstone Academy Trust – Normanby Primary is the closest school to the new housing development. As above some work has already been completed to increase teaching provision space. Further works are proposed to address limited toilet provision for KS2 pupils and provide level access to the KS2 block. Discussions are also ongoing about works at other Trust schools, with proposed grant funding up to £100,000 in total.
- Nicholas Postgate Catholic Academy Trust – works proposed to provide additional teaching floorspace through part funding a small extension in one of their schools. The Trust are still evaluating options. Total contribution up to £100,000
- Teesville Primary Academy – The Trust have put forward a number of proposals to improve the external environment, including extended playground, trim trail, Multi Use Games Area, fencing and soft surfacing for the Early Years area. This totals up to £190,000. It is noted that it has previously been established that the school is under area requirements for hard play surfacing, and as such the DfE placed a land disposal condition on the nearby Eston Park site, such that if/when the Council disposes of that site, it has to ring fence £95,000 toward investment in Teesville Academy's outdoor provision. Thus, it is proposed to work with the Trust to phase this investment, with an initial £100,000 from the S106 funding and remainder should the Council dispose of the Eston park site.
- Steel River Academy Trust – The Trust have put forward projects at all 4 primary schools in the TS6 area. The proposed projects primarily involve investing in improvements to outdoor learning spaces that have already been identified as required, but funding hasn't been available for. Examples include covered learning, MUGA investment and outdoor equipment. It is proposed that £100,000 be allocated to the Trust but that a defined list of targeted works are drafted that offer the most favourable outcome from investment and potential to lever in supporting funding.

3.20 The proposed projects in effect contribute to all of the Council's Corporate Priorities, although the overriding impact is to support children and young people to Start Well, through the upkeep of our schools and provision of pupil places close to residents' homes.

4.0 What options have been considered

- 4.1 The programme of school maintenance is now relatively modest due to funding available so this is managed in house. Options to broaden the scope of works have been discounted as to do so would need to draw on Council borrowing. Instead, bids have been submitted to the DfE's rebuilding programme.
- 4.2.1 The delivery of additional school places can only realistically be achieved through working with our Academy providers to evaluate need and potential to provide additional places. A new school route would not be sustainable due to the forecast medium to long-term reduction in pupils on roll. However, opportunities to secure further funding for SEND places will be considered should the DfE open future rounds for application.

5.0 Impact Assessment

- 5.1 Climate Emergency** - The backlog maintenance programme includes heating system improvement schemes that link to a carbon reduction bid by the energy team. Roofing work includes insulation which will help reduce our carbon footprint and minimise the need for patch repairs and emergency repairs which are resource intensive and inefficient. Grant funded works wherever possible seek to support projects that minimize environmental impacts.
- 5.2 Health and Safety** - The proposed works will help ensure the Council meets its obligations to keep its maintained schools safe, warm and weathertight. However, it should be noted that the quantity of works required to meet outstanding backlog maintenance are in excess of funding available, and thus works have to be prioritised based on need.
- 5.3 Social Value** - The proposed works will be procured wherever possible using the Council's existing procurement processes and given the values and experience of letting similar works, successful contractors are expected to be local or sub regional in the main.
- 5.4 Legal** - The backlog maintenance identified needs to be completed in order for the Authority to meet its statutory obligation in respect of maintained school provision. Works to provide additional temporary and permanent places are required to help in our general duty to secure sufficient schools in its area, and to consider the need to secure provision with SEND.
- 5.5 Financial** - The identified maintenance works are proposed to be funded through grant funding. While the grant has reduced as expected due to the number of schools the Council is responsible for reducing, there is still a risk that funds available will struggle to keep pace with the level of work required in our schools. The Council need to be mindful the funding gap between condition need and funding available is likely to widen and thus condition may worsen despite investment being made. All works are proposed to be funded from ring fenced grants specifically for education capital projects.

5.6 Equality and Diversity – There will be a positive impact on equality and diversity. The nature of the programme is to maintain and improve our school’s estate and address issues that could have a negative impact on equality.

6.0 Implementation Plan

6.1 Timetable for Implementing Decision:

Maintained School maintenance works

March 2024 - DFE grant confirmed (SCA, Basic Need and SEND)

April 2024 – works procurement commences

July – September 2024 – majority of maintenance programme delivered

6.2 Lead Officer – Susan Beevers and Ian Dunn

6.3 Reporting Progress – Progress will continue to be reported internally on a regular basis, with diarised monthly meetings between project leads, Executive Director of Children & Families and portfolio Lead Member. Decision making relating to capacity development work will be routed through Departmental management structure and escalated to scrutiny and Cabinet as appropriate. Urgent decision making is proposed to be delegated to the Director of Children & Families and lead Member for Children.

6.4 Communications Plan - Upon agreement of the school maintenance programme, officers will inform head teachers and ensure liaison as project design and delivery commences

7.0 Consultation and Engagement

7.1 Internal advice has been sought from Asset Management, the Health and Safety Team and Children and Families Services. The Schools Capital Projects Officers in conjunction with Children & Families leadership will continue to refine the proposals ahead of delivery. Head teachers and school estate officers have been consulted where necessary.

8.0 Contact Officer

9.1 Name:	Ian Dunn
9.2 Position	School Capital Officer
9.3 Email address	ian.dunn@redcar-cleveland.gov.uk
9.4 Telephone Number	01642 771162



Member Report

Review of Arrangements Regarding Unauthorised Term Time Holidays

Report to: Cabinet
Report from: Clare Mahoney
Portfolio: Education and Skills
Report Date: 27.02.24
Decision Type: For information

HEADLINE POSITION

1.0 Summary of report

This report provides Cabinet with details of work undertaken to review the Council's arrangements for the issuing of fixed penalty notices in respect of unauthorised holidays taken during term time.

2.0 Recommendation

That Cabinet notes that:

- The legal position in relation to the current arrangements means there is very limited scope for change;
- Since the motion was approved, the Government has announced a new national framework covering these arrangements, anticipated for September, which would override any changes to policy made locally.
- A review of the policy will need to take place once full details of the new arrangements are received so that any changes which might arise from a review are compliant with the latest guidance and regulations.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

3.1 A meeting of the Borough Council previously considered and supported a motion, proposed by Cllr Carrie Richardson and seconded by Cllr Alec Brown, which resolved that the Council should:

- (a) Review the criteria for issuing fines to parents solely for taking their children on term-time holidays; and

- (b) Investigate whether issuing these fines is still in the public interest, or if other solutions can be found to allow pupils and their families to afford to take a holiday at a time that suits their needs and circumstances.

3.3 **Difficulties with Current Arrangements**

During the debate on the motion, a number of issues were raised with regard to the current situation. A non-exhaustive summary of some of the main points raised by those speaking against the current system is as follows:

- The cost of holidays outside of term time is prohibitively expensive for some families, meaning they could not otherwise go away on holiday as family if they did not go during term time;
- Family holidays can also be educational and valuable in terms of life experience and exposure to different cultures;
- There is great inconsistency with the current system, with some schools said to be issuing fines and others not;
- The system does not work as those who feel it is not appropriate to take children on holiday during term time do not do so, but others who do not hold that view continue to take their children on holiday because a fine is cheaper than going away at other times.

3.4 **The Position Nationally**

In order to assess the position in other areas, available national data was collated and analysed. Initial analysis suggested that there were some areas where no fines at all were being issued in respect of unauthorised absence. However, whilst it is possible that this might have occurred in a very small number of locations, random sampling of areas with zero fines being reported generally suggested that this was due to anomalies within the data, with other sources such as press reports, revealing that the areas sampled had in fact issued fines and, in some cases, very substantial numbers of them. It was not, therefore, possible to identify any Council who had specifically adopted a formal policy not to issue fines of this nature.

- 3.5 That being the case and there being no obvious points of reference, it was also felt appropriate to establish the legal limits within which any changes to current policy might be constrained and, accordingly, legal advice was sought from external counsel on this issue.

3.6 **The Legal Position**

Although the legal advice was quite lengthy in nature, given the relevance of various pieces of legislation, statutory guidance and case law, in summary, the main conclusion of that advice relevant to the Council motion was that, regardless of any view on the effectiveness of the current arrangements, any blanket decision/policy to (a) either direct or advise Head Teachers to authorise term time holidays or (b) to cease or suspend the issuing of penalty notices to parents for taking their children on term-time holidays, would be unlawful/ultra vires.

- 3.7 The advice was very clear that, due to a combination of legislation and statutory guidance, an extant policy of not issuing fines for unauthorised holidays would be legally unacceptable.

- 3.8 Accordingly, Counsel specifically advised against this course of action being taken, but suggested, alternatively, that there may be other practical steps to assist parents which might be considered – for example, moving school holidays so they are not in alignment with school holidays generally, in other areas.
- 3.9 Given the robust nature of the legal advice received, it seems clear that, whilst there may be some limited scope to make amendments to existing policy, it is not possible to adopt a position in terms of penalty notices which is wholly at odds with the current legislation and national policy/guidance. To do so would be unlawful.

3.10 Practical Options

In light of this position, an obvious practical step to be considered was the possibility of term times to be adjusted, so that school holidays across the Borough occurred at a time which was slightly out of line with schools in other areas, thereby leading to cheaper prices during those weeks and potentially helping, to some degree, with the issue of families feeling compelled to take holidays during school time because of their financial circumstances.

- 3.11 This suggestion was discussed at Tees Valley Attendance Alliance, but the views of the Multi Academy Trusts present was that this would not be possible as they span many Local Authorities, not just within the Tees Valley and, therefore, would not be able to manage staff holidays who work centrally for the Trusts. Ultimately, therefore, it is not possible to progress with this option as there is no possibility of reaching any agreement with all schools, the vast majority of which, of course, are academies and not owned or controlled by the Council.

- 3.12 In terms of other practical options, the following steps can be pursued without changes to the current policy:

- Headteachers can be reminded about having a consistent approach within their schools and across the borough to issuing fines;
- Parents can be reminded that they should request the leave and speak to the Headteacher if they feel there are exceptional circumstances to be considered.
- Publication of dates for two years of term times at a time, so that there is information available when parents are booking holidays well in advance, enabling them to avoid inadvertently booking holidays during term time;

- 3.13 Ultimately, however, whatever practical steps we take, it is clear that local arrangements are driven by the current national legislation and guidance which places significant constraints on any measures that the Council might take in terms of its policies on these issues.

3.14 Recent Developments

Whilst Cabinet may still wish to consider whether lobbying at a national level may be appropriate to influence policy, the DfE has just made some additional announcements about actions it intends to take in order to improve the attendance system, as set out in the Schools White Paper. A copy of a letter from the Minister from Schools dated 29 February 2024 is attached at Appendix 1. The Government have indicated that they will be:

- 1) Publishing a revised version of *Working together to improve school attendance* as statutory guidance from 19th August 2024.
- 2) Laying regulations to mandate attendance data sharing by all schools so schools, local authorities and DfE have access to near-live data from all state-funded schools from the beginning of next school year.
- 3) Laying regulations to modernise school attendance and admission registers (including updating attendance codes, rules on granting leaves of absence and on who can access registers) to improve the accuracy of attendance data to help schools and local authorities put better, more targeted support in place as early as possible; and
- 4) Publishing details of the new National Framework for Penalty Notices for absence and laying regulations to improve consistency of attendance enforcement across the country.

3.15 In terms of point 4, which is the action most relevant in terms of this report, the Department is laying regulations to amend the Education (Penalty Notices) (England) Regulations 2007 to introduce a National Framework for Penalty Notices, stating that:

“Officials have worked closely with schools and local authorities to design the new framework which further embeds the Government’s ‘support first’ approach whilst strengthening the deterrent for parents where pupils are absent without good reason, by:

- Introducing a standard national threshold at which penalty notices will be considered of 10 unauthorised sessions within 10 school weeks in place of existing local authority by local authority thresholds.
- Expecting support to be considered before any penalty notice and allowing a Notice to Improve to be issued in cases where support would be more appropriate but has not been engaged with.
- Increasing the amount of the penalty from £120 to £160 if paid within 28 days, reduced to £80 (instead of £60) when paid within 21 days.
- Limiting penalty notices to two per parent in respect of an individual child within three years and charging the second notice at the flat rate of £160 to prevent repeat offences. If the threshold is met a third, or subsequent times, another attendance intervention including prosecution should be used instead.”

3.16 In light of this new information, we will now need to update the Council’s policies and consult on any proposed changes with schools (as required under the relevant regulations) before any final documents are approved. In that regard, a further report will be brought back for Cabinet’s consideration in due course.

4.0 What options have been considered

The options available are constrained significantly by national legislation and guidance as outlined above. The options considered are contained within the preceding section of this report, the overriding issue at this point being the

imminent introduction of new guidance and legislation which will clearly need to be taken into account in any review of current arrangements if they are to be legally compliant..

5.0 Impact Assessment

5.1 Climate Emergency-N/A

5.2 Health and Safety-N/A

5.3 Social Value- families will be able to take up to 9 sessions off school without being fined within a 10 week cycle. (4.5 days)

5.4 Legal – the relevant legal issues and advice are set out within the body of the report. Any changes to current arrangements will be constrained by legislation and statutory guidance. New guidance and legislation has been issued which will instigate the need for a review of current policies and need to be taken into account in order for the Council's arrangements to be legally compliant.

5.5 Financial-N/A

5.6 Human Resources- N/A

5.7 Equalities and Diversity- N/A

6.0 Consultation and Engagement

This report has been produced after engagement with councillors, education providers and legal advisers.

7.0 Appendices and Background Papers

Appendix 1 – Letter from Minister for Schools

8.0 Contact Officer

8.1 Name: Clare Mahoney

8.2 Position: Assistant Director Education and Skills

8.3 Email address: clare.mahoney@redcar-cleveland.gov.uk

8.4 Telephone Number: 01642 444342



Rt Hon Damian Hinds MP
Minister for Schools

Sanctuary Buildings 20 Great Smith Street Westminster London SW1P 3BT
tel: 0370 000 2288 www.education.gov.uk/contactus/dfe

TO DIRECTORS OF CHILDREN'S SERVICES

29 February 2024

Dear colleagues,

**RE: Further government action on school attendance, including making
Working together to improve school attendance statutory**

Thank you for everything you and your teams are continuing to do on school attendance.

The pandemic was one of the biggest challenges ever posed to the education system and among its knock-on effects is an unprecedented impact on parental thresholds around absence. Prior to the pandemic, together we have made real progress to gradually improve attendance rates since 2010, from 6 per cent in 2009-10 to 4.7 per cent in 2018-19. Our goal is to build on the strengths of the current system to improve attendance levels to pre-pandemic levels and better as quickly as possible. The concerted efforts of schools and local authorities across England are already having a real impact with attendance rates 0.7 percentage points higher last term compared to the year before. This means pupils, on average, attending the equivalent of around a day and a half more across an academic year than they did last year. Making sure all children access the full-time education to which they are entitled remains a top priority for all of us. That is why today we're taking the following action to meet the Schools White Paper commitments to improve the attendance system:

- (1) Publishing a revised version of *Working together to improve school attendance* as statutory guidance from 19th August 2024.
- (2) Laying regulations to mandate attendance data sharing by all schools so schools, local authorities and DfE have access to near-live data from all state-funded schools from the beginning of next school year.
- (3) Laying regulations to modernise school attendance and admission registers (including updating attendance codes, rules on granting leaves of absence and on who can access registers) to improve the accuracy of attendance data to help schools and local authorities put better, more targeted support in place as early as possible; and

- (4) Publishing details of the new National Framework for Penalty Notices for absence and laying regulations to improve consistency of attendance enforcement across the country.

We are also announcing today that from Autumn 2024, under Section 29(1) of the Education Act 1996, it will be mandatory for all local authorities to submit a return to the termly aggregate Elective Home Education (EHE) and Children Missing Education (CME) Data Collection. Baroness Barran, the Minister for the School System, and I have written separately to your EHE and CME teams with further details.

(1) Working together to improve school attendance

The guidance sets out expectations of schools, trusts and local authorities drawn from the best practice across the system. Since the guidance was originally published in May 2022, there has been significant progress in implementation across England. The vast majority of schools and two thirds of local authorities are self reporting as delivering the expectations from the beginning of this term and DfE's attendance advisers consider all but a small minority of local authorities are currently in a strong position to deliver by September. It has been heartening to see the efforts schools and local authorities have made to rise to the challenge – from redesign of the attendance service in the East Riding to all schools in Newham now being provided with a single point of contact and termly Targeting Support Meeting. We now have a senior attendance champion in 88% of schools. 92% have a published attendance policy and 66% of local authorities report they are delivering their termly Targeting Support Meetings. 89% of local authorities now report providing all schools in their area with a single point of contact in their attendance team. The impact is already being felt with 380,000 fewer pupils persistently absent or not attending in 2022/23 than in 2021/22.

I recognise, and am grateful for, the enormous effort local authority teams across a wide range of services have made to get to this point, and I am now in a position to make that guidance statutory, using powers under the Education Act 2002. This will take effect from the beginning of school year 2024/25. As part of their ongoing engagement with local authorities, my officials have listened carefully to feedback from DCSs and others across the country and I am therefore publishing a revised version of the guidance that:

- Makes a clearer distinction between the school and local authority roles to respond to concerns about the potential for increased pressure on early help services.
- Contains an additional section to clarify local authority responsibilities for the 1 in 20 pupils that attends school in one local authority but lives in another to prevent duplication and make it easier for frontline officers to support families efficiently.

- Provides greater flexibility in working with independent schools. This is to support those local authorities with high proportions of independent schools, or where independent schools do not face significant absence challenges.
- Makes clear local authorities can continue to trade services beyond the core offer where there is demand from schools. This responds to concerns around loss of income and recognises that many of those local authorities fully delivering have continued to trade an adapted service offer to schools.
- Maintains the ambition of termly Targeting Support Meetings, but responds to the resourcing concerns of some local authorities by allowing these to be held less frequently for schools when they are above national average for attendance for their phase, and where school and local authority are in agreement.

We have closely monitored implementation and remain confident in our original new burdens assessment. Data from the wider group of local authorities that are now fully implementing the expectations and have been willing to share information with DfE suggests they are able to deliver with a similar number of staff as the original assessment expected.

To further support implementation, DfE's attendance advisers recorded a [session](#) showing different effective ways to deliver each expectation and we have published effective practice sessions showcasing 16 detailed examples of ways local authorities have approached delivery across sizes and contexts on our [YouTube channel](#). All local authorities will be offered an additional session with their DfE attendance adviser over the course of the summer term to support any changes needed. For the third of local authorities who are on the way to delivery, I encourage you to continue to engage with your DfE adviser and additional sessions will be made available where needed. 82% of local authorities who responded to our survey were satisfied or very satisfied with their adviser's ability to support to them to address identified challenges. More than two thirds of local authorities also reported that they had already begun to see a positive impact of the work that they had done with their adviser.

(2) Mandating attendance data sharing by all state funded schools

It is clear that robust data, used well, is critical to improving attendance outcomes. To support local authorities to meet the expectations set out in the guidance, we are mandating the provision of pupil level attendance data from all state funded schools from the beginning of school year 2024-25. This will mean that local authorities will be able to access near real time attendance data for all schools in their LA via their secure reports. This change, alongside the added functionality on local authority export of data which we introduced last week, will allow better, more timely support to be put in place for pupils that need it and for data to be shared more easily with other agencies supporting children. Moreover, as a free service this will reduce existing data collection and processing costs for local authorities.

(3) Modernising school attendance and admission registers

The Department is also laying regulations to revoke and replace the Education (Pupil Registration) (England) Regulations 2006. These changes follow extensive consultation with schools and local authorities and are designed to improve consistency and accuracy of attendance recording, by:

- Updating the attendance codes used by schools and requiring all schools regardless of type to use them to improve consistency. This includes additional codes local authorities have long requested, including on access arrangements and part time timetables.
- Requiring all schools to keep their attendance and admission registers electronically and extending local authorities' power to access and take extracts from those registers to all types of schools to allow you to fulfil your expectations as set out in the guidance.
- Providing further clarity on when pupils are added to and taken off the school roll, including where pupils have been overseas for prolonged periods.
- Requiring schools to inform the local authority when a pupil has, or will, miss 15 days due to illness to support local authorities in fulfilling their role under the guidance on pupils who cannot attend school due to medical reasons.

(4) Publishing details of the new National Framework of Penalty Notices

Finally, the Department is laying regulations to amend the Education (Penalty Notices) (England) Regulations 2007 to deliver on the Schools White Paper commitment to introduce a National Framework for Penalty Notices. Officials have worked closely with schools and local authorities to design the new framework which further embeds the Government's 'support first' approach whilst strengthening the deterrent for parents where pupils are absent without good reason, by:

- Introducing a standard national threshold at which penalty notices will be considered of 10 unauthorised sessions within 10 school weeks in place of existing local authority by local authority thresholds.
- Expecting support to be considered before any penalty notice and allowing a Notice to Improve to be issued in cases where support would be more appropriate but has not been engaged with.
- Increasing the amount of the penalty from £120 to £160 if paid within 28 days, reduced to £80 (instead of £60) when paid within 21 days.
- Limiting penalty notices to two per parent in respect of an individual child within three years and charging the second notice at the flat rate of £160 to prevent repeat offences. If the threshold is met a third, or subsequent times, another attendance intervention including prosecution should be used instead.

The ethos of 'support first' and the increased deterrent is expected to reduce the overall number of penalty notices issued over time. In the short term, a new burdens assessment has been completed that demonstrates that an average local authority will have a small annual surplus after costs compared to business as usual from the reduced workload and increased revenue. As per the commitment at the time of the

Schools White Paper, from school year 2024-25, the Government will lift the restriction on monies collected to allow this surplus to be reinvested in attendance support in line with the rest of the guidance. We will continue to engage with local authorities and schools as we continue to resolve the remaining data quality issues and develop additional functionality. To help make the changes as easy as possible, the Association of Education Welfare Management has developed a template Local Code of Conduct and Notice to Improve for local authorities to draw from.

Thank you again to you and your teams for everything you continue to do on this important national priority.

Yours sincerely,



Damian Hinds
Minister for Schools

ADULTS & COMMUNITIES DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-24-011
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Variation of the Secondary Residential Rehabilitation Contract
Delegated Power Number	Delegated Power 453: In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	07/03/2024 <small>enter a date.</small>
Cabinet Member	Cllr Ursula Earl
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Government are continuing with a pilot of an intensive, whole system approach to tackling drug misuse in select locations worst affected by drug misuse. The South Tees Public Health Recovery Housing Pathway provision aims to create a model of timely and appropriate support for people from Redcar & Cleveland, to accomplish sustained recovery from substance misuse. In April 2023, funding was awarded to Connected Community CIC as a specialist housing provider who would address the significant local unmet needs including:

- The lack of rehabilitation secondary housing availability restricts the number of people who can benefit from the local, in-house rehab programme.
- All substance misuse client consultation that we have ever carried out has identified housing as the number one issue.

Delegated Power Record

- Addressing the lack of single person accommodation is one of the top priorities for the local housing strategy – this is even more of an acute issue for vulnerable cohorts.
- Lack of decent homes accommodation opportunities for this marginalised cohort.

The national drug strategy and the Dame Carol Black review recommendations within it, highlighted the lack of specialist services, including inpatient detoxification and residential rehabilitation. Place-based additional OHID funding has been provided as the mechanism to ensure the development of adequate provision of inpatient detoxification and residential rehabilitation in all areas of the country and targets have been set.

By 2024/25, there is a national target to ensure that 2% of the local treatment population (from a baseline of 2021) are attending residential rehabilitation programmes – this is a prerequisite and implicitly agreed by local areas as a result of accepting the OHID supplemental grant. To achieve this, we require a significant increase in activity within the years leading up to this, with Redcar and Cleveland targets being:

- 20 people per annum in 2022/23.
- 26 people p.a. in 23/24; and
- 32 people p.a. in 24/25.

In comparison, there have been approx. 1-2 people per year over the previous five years.

An unprecedented amount of work has been undertaken within Redcar & Cleveland and neighbouring authorities to ensure that the many years of disinvestment into drug and alcohol services, is addressed.

The first delegated power with Connected Community CIC purchased bed spaces within an existing development, however, due to increasing costs and the shortfall of the Secondary Rehab rent compared to Housing Benefit entitlements, a further amount of revenue support is required to ensure that the access to five beds continues, and RCBC fulfil their commitments to OHID.

Decision Considerations:

This additional revenue support will continue to help to address a currently unmet need where demand outweighs supply for the 23/24 and 24/25 financial years. Additional revenue support amounts to £58,722 from 23/24 OHID grant, and £58,722 from 24/25 OHID grant.

Connected Community CIC has completed a Supplier Questionnaire.

Full details of decision:

Approval is requested to vary the terms of the current contract with Connected Community CIC and provide further funding for the provision of 5 x Rehabilitation Secondary Housing placements to be funded from the (formerly Universal Grant) Supplementary Substance Misuse Treatment and Recovery Grant (SSMTRG) from the Office of Health Improvement and Disparities (OHID) during 23/24 and 24/25.

Delegated Power Record

Financial detail:

Initial funding award value = £146,280.

It is proposed additional amounts of £58,722 will be awarded in 23/24, and £58,722 awarded in 24/25

This initial investment represented an up-front contribution to the refurbishment and startup costs, to enable the secondary rehabilitation scheme to become operational. The additional investment amounts will ensure that the service is able to operate on an ongoing basis notwithstanding the increased shortfall between housing benefit payments and the rent charged.

Cost centre: 10837 - Substance Misuse

Delivering Social Value:

Connected Community CIC has signed the Redcar and Cleveland Social Value Charter

This support will be available to all (relevant) residents within Redcar & Cleveland, providing move-on timely and appropriate support to those leaving residential rehab with a view to cement long-term abstinence from alcohol and/or drugs.

Reasons for Decision:

As a Borough we need to offer a seamless pathway of timely and appropriate support in terms of substance misuse recovery and treatment programmes, in order to help local people to improve their lives. Ongoing longer-term support is a key component in our recovery pathway and rehabilitation secondary housing options like this one, further ensures that peoples recovery journey continues, and addresses blockages in the primary residential rehabilitation setting, enabling more people to benefit.

Details of alternative options considered (if any) and reasons for rejection:

Option 1 – not to fund.

This would remove access to these bed spaces and would therefore put the level of external grant funding at risk, as we would not be delivering agreed outcomes and targets.

Option 2 – deliver in-house.

Programme delivery of this kind requires knowledgeable and highly skilled specialists. There is also the requirement to have CQC registration in place. The Council does not have the resource or skills in-house, and, as such, this option is not feasible and presents a risk to delivering the programme.

Option 3 – Undertake a procurement process.

Connected Communities CIC is already in place as the Councils Secondary Rehab provider, there would be no benefit to go through any further procurement.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

Delegated Power Record

This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers: State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Joanne Russell
Officer Signature	
Submission date	19 February 20204
Procurement Approval	This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	ADCOM-24-011
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Variation of the Secondary Residential Rehabilitation Contract
Delegated Power Number	Delegated Power 453: In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	07/03/2024 <small>enter a date.</small>
Cabinet Member	Cllr Ursula Earl
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR HEALTH AND WELFARE	Date <small>Click here to enter a date.</small> 7/3/24.
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 19/02/2024
EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 16/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
--	--

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-24-012
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Learning Disability Support Service
Delegated Power Number	452 – To implement an optional extension under existing contract terms
Date of Exercise	Click here to enter a date. 07/03/2024
Cabinet Member	Cllr Lisa Belshaw
Assistant Director	Victoria Wilson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council's current contract for a Learning Disability Support Service commenced on 3 May 2023 and expires on 2 May 2024 with the option of a 1 x 12-month extension period.

Skills for People have been responsible for this provision of support services to adults with a learning disability in Redcar and Cleveland since 2014. This service involves individual support to engage people with their community through person centred planning in order to prevent and/or reduce reliance on statutory services.

This service has been very successful in overcoming the marginalization of adults with learning disabilities in the community and ensuring that mainstream services are accessible and effective. The effectiveness of Independent Voices has included work with schools to reduce the incidents of abuse and harassment in the community. The group have identified key priorities for improvement as: Good Support, Good Health, Keeping Safe and Friends & Relationships. Health improvement work included the increased uptake of health action plans, annual health checks and contributed to work that has addressed issues with access to vaccination and screening programmes. This service continues to adapt and through ongoing

Delegated Power Record

monitoring meetings, effectively addresses the needs of adults with learning disabilities to live more independently in the community.

Decision Considerations:

This service contributes significantly to addressing and minimising the disadvantages experienced by adults with learning disabilities in our Borough and to the development and improvement in their lives. Skills for People have begun supporting Adults with learning disabilities who seek to enter the world of employment, enabling the move from traditional day services.

Full details of decision:

Approval is requested to extend the current Learning Disability Support Service contract with Skills for People for a period 12 months which is available under the contract from 3 May 2024 to 2 May 2025.

Financial detail:

The 12-month extension value of the contract is £55,000.

Total contract value (including extension periods) is £110,000.

Delivering Social Value:

The organisation is signed up to our Social Value Charter.

Reasons for Decision:

This is a very specialised service and Skills for People have the infrastructure and connections to continue with this service without interruption and this award will allow us to review and complete a procurement process based on the changing landscape of the community.

It is anticipated that this service will continue to contribute to the reduction in the costs of directly provided health and social care services through early intervention, prevention, and diversion to opportunities in the wider community. In addition, the employment support they are offering directly to service users enables the local authority to meet its statutory requirements.

Details of alternative options considered (if any) and reasons for rejection:


Do Nothing – Rejected as this service involves individual support to engage people with their community through person centred planning in order to prevent and/or reduce reliance on statutory services.

Carry out a competitive procurement process – The current contract has an option to extend for a 12-month period.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Delegated Power Record

<p>Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Background Papers: Original Award Delegated Power ADCOM-23-021</p>		
<p>Officer Name (Print)</p>	<p>Omar Hijab</p>	
<p>Officer Signature</p>		
<p>Submission date</p>	<p>13/02/2024</p>	
<p>Procurement Approval</p>		<p>The request complies with the Council's Contract Procedure Rules</p>

Delegated Power Record

Reference	ADCOM-24-012
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Learning Disability Support Service
Delegated Power Number	452 – To implement an optional extension under existing contract terms
Date of Exercise	Click here to enter a date. 07/03/2024
Cabinet Member	Cllr Lisa Belshaw
Assistant Director	Victoria Wilson

Signatures

CABINET MEMBER FOR ADULTS	Date Click here to enter a date. 07/03/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 20/02/2024
EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 19/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-24-013
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	You've Got This – Warm Spaces Physical Activity Co-ordination and Delivery Extension
Delegated Power Number	DP452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
Date of Exercise	Click here to enter a date. 07/03/2024
Cabinet Member	CLlr Ursula Earl
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

Background to You've Got This: The Sport England funded pilot programme "You've Got This" (YGT) is led by Redcar and Cleveland Borough Council working in partnership with Middlesbrough Council and a wider partnership of stakeholders (we call this The Exchange). YGT's Vision is "Active Lives as a Way of Life". At a South Tees-wide level the priorities are building physical activity into programmes where it can add significant value to current practice, including social prescribing, prehabilitation, weight management and type 2 diabetes remission. There is also a locality-based approach in the Community Focus Area (CFA) that includes Grangetown, South Bank, North Ormesby & Brambles and Thorntree. Delivery is through The Exchange, supported by a smaller management group made up of key stakeholders (we call this the Programme Management Office - PMO) and a small staff team.

Delegated Power Record

Warm Spaces Workstream: This piece of work, which is part of the approved programme of work with Sport England, focuses on developing, coordinating and managing a network of physical activity delivery alongside community provision that provide safe and welcoming venues for residents, particularly during the winter months. In line with our model of distributed leadership and recognising the limited capacity of the Core Team, we have undertaken a collaborative commissioning exercise to appoint a partner to deliver this programme of work. Middlesbrough Football Club Foundation (MFCF) was the successful bidder and has been coordinating this workstream for the past 12 months.

Over the past year, support has been given to local residents in these community spaces, adding an element of physical activity to other offers, benefits and income support, affordable warmth help, Ecoshops, free food and hot drinks. Warm Spaces workstream is central to YGT's vision by providing opportunities for residents to engage in physical activity enabling them to lead "active Lives as a Way of Life".

The latest progress report provided by MFCF demonstrates increased participation in physical activities as well as expanding the warm space offer. In addition to this, MFCF has worked with external organisations for example, DWP, National Careers Service, Northern Energy Advice and CAB to help participants tackle costs including saving energy in the home, obtaining employment and inform participants of the financial support that is available.

MFCF reported that in Q4 of 2023, £18,978 was awarded to 11 local community organisations in 11 different wards all within our most disadvantaged communities.

The original DP (ADCOM-22-278) term was for an initial period of 12 months with an optional extension of 15 months.

Decision Considerations:

Permission is sought to exercise the 15-month optional extension, to March 2025.

All relevant supplier checks have been completed previously with the supplier for other contracts held with them.

Full details of decision:

To exercise the 15-month optional extension with MFCF to carry out Warm Spaces Physical Activity Co-ordination and Delivery Extension to March 2025.

Financial detail:

£125,000 full contract value including optional extension periods.

Value of initial 12-month period (ADCOM-22-278) = £76,000.

Value of optional 15-month contract extension to March 2025 = £49,000.

Total contract value if optional extension is permitted = £125,000.

Delegated Power Record

<p>Middlesbrough Football Club Foundation are contributing £50,000 in kind. Warm Spaces Physical Activity Co-ordination and Delivery Extension is fully funded by Sport England, with no costs incurred by RCBC.</p>
<p>Delivering Social Value:</p> <p>Middlesbrough Football Club Foundation is working to contribute to the social value charter with some key elements being the delivery of Environmental Sustainability Policy and Action Plan, employing local residents and support local community to lead an active lifestyle and engage with their local spaces.</p>
<p>Reasons for Decision:</p> <p>Warm Spaces Physical Activity Co-ordination and Delivery Extension is an agreed part of the work programme with Sport England.</p> <p>The offer was developed through our insight and the commission made openly through The Exchange, using our collaborative commissioning model. The work delivered in the first year has been to a high standard and exceeded expectations. The contractor has also implemented additional improvements to the process that will also increase effectiveness during the period of the contract extension.</p>
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Two other options were considered:</p> <ul style="list-style-type: none">• Terminate the contract and end the workstream – there is evidence of on-going demand for the work and this would be unmet.• Terminate the contract and recommission – this option would result in a hiatus in service provision. The current provision has been well delivered, with further improvements proposed for the next phase. Recommissioning could result in provision of lower quality.
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>

Delegated Power Record

Officer Name (Print)	Mark Fishpool	
Officer Signature		
Submission date	09/02/2024	
Procurement Approval		This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	ADCOM-24-013
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	You've Got This – Warm Spaces Physical Activity Co-ordination and Delivery Extension
Delegated Power Number	DP452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
Date of Exercise	Click here to enter a date. 07/03/2024
Cabinet Member	CLlr Ursula Earl
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR HEALTH AND WELFARE	Date Click here to enter a date. 4/3/23
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 27/02/2024
EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 26/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-24-017
Corporate Plan Priority	Investing for the long-term
Delegation Title	PHILIS (Port Health Interactive Live Information System) – Specialist IT software for River Tees Port Health Authority.
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	20/02/2024
Cabinet Member	CLlr Ursula Earl
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Delegated Power Record

Background to decision:

The service has used the Philis, a bespoke port health software system, for import controls for the last 3 years. The system is fully inventory linked to the Destin8 manifesting system and to PD Ports systems. It reduces staffing costs by automating key processes for an efficient service.

Decision Considerations:

Official controls are set to increase from April 2024 in line with the requirements of the Governments new Border Target Operating Model (BTOM). The use of Philis, bespoke software, will allow the service to maintain its efficiency and clear imports for circulation into the UK.

Full details of decision:

Approval is requested to award a contract to Suffolk Coastal Port Health Authority (part of East Suffolk Council) for Philis - specialist IT software for Port Health Authority usage. The contact is currently a rolling contract with a review at the 3-year stage due to end at the end of March 2024.

There is no other bespoke integrated software system on the market.

Financial detail:

Funding for the Philis system will come from the River Tees Port Health budget.

The annual licenses are £2,084 per person and the service anticipates having 6 of these from April 2024. There is also an annual hosting fee for Cloud storage of £2,800.

The contract value for 2024/25 is therefore £15,304, with each subsequent year being subject to an inflationary increase in line with published CPI rate.

Approval is therefore requested to award a rolling contract with a review at the 3-year stage is proposed with the end of March 2027 to a value of £48,000, allowing for inflation.

Delivering Social Value:

The bespoke Port Health IT system will support the service to efficiently respond to the border responsibilities. Maintaining the smooth operation of the service will ensure that the import of goods via Tees port can readily access the marketplace, contributing to the operation of the businesses which operate at the port, across the region and the wider UK. Supporting the operation of an efficient Port Health Service contributes towards the Councils Social Value Charter, providing employment opportunities for residents, and supporting the import of goods for local businesses.

Reasons for Decision:

There would be a significant administrative burden on the team if they were not using the software system. The Port Health Service requires the specialist software system that integrates with existing Port systems and government systems.

Details of alternative options considered (if any) and reasons for rejection:

No other alternative systems are available in the marketplace that meet our requirements.

Delegated Power Record

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
Details of any dispensation granted in respect of any conflict of interest:	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers:	
State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Erika Grunert
Officer Signature	
Submission date	20/02/24
Procurement Approval	This request complies with the Council's Contract Procedure Rules
Reference	ADCOM-24-017
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	PHILIS (Port Health Interactive Live Information System) – Specialist IT software for River Tees Port Health Authority.
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	20/02/2024
Cabinet Member	Cllr Ursula Earl
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR HEALTH AND WELFARE	Date Click here to enter a date. 7/3/24.
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Delegated Power Record

CHIEF FINANCE OFFICER	Date 05/03/2024
CHIEF LEGAL OFFICER	Date 28/02/2024
EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 28/02/2024

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-24-018
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	LGA Assurance Peer Challenge
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
Date of Exercise	07/03/2024
Cabinet Member	Cllr Lisa Belshaw
Assistant Director	Victoria Wilson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

From April 2023, the Care Quality Commission are responsible for looking at how well local authorities are meeting their duties under Part 1 of the Care Act (2014).

Under the Health and Social Care Act 2008 (as amended by the Health and Care Act 2022), the Secretary of State has set objectives and priorities for CQC's assessments of local authorities.

The objective of the assessment framework is for CQC to assess how well local authorities are delivering their Care Act duties for people accessing care and support.

Secretary of State's priorities:

Delegated Power Record

- Access to care for those who need it, including people who are discharged from hospital.
- Personalisation of care to meet the needs of individual people and their carers.
- Commissioning services to support good outcomes from care.
- Supporting a vibrant and sustainable local care system.
- Support and development for the social care workforce.

The assessments use a subset of quality statements from the CQC new single assessment framework. They are structured specifically around the context, aims and roles of a local authority and focus on 4 themes:

- How local authorities work with people
- How local authorities provide support
- How local authorities ensure safety within the system
- Leadership

In December 2023, CQC began a 2 year programme of initial assessments looking at how local authorities meet their duties under Part 1 of the Care Act (2014). Redcar and Cleveland Adult Social Care Department will be assessed under this programme within this period.

Decision Considerations:

LGA Adult Social Care Preparation for Assurance Peer Challenges intend to help Adult Social Care departments deliver good support to local people and thereby prepare for a CQC Assurance Visit.

The information and data to be submitted for the Peer Challenge has been shown to be a significant piece of work for Councils to undertake and mirrors the requirements of the eventual CQC assurance visit. Additionally, the four high-level areas of scope for all Adult Social Care Preparation for Assurance Peer Challenges have been adopted from the four themes used by the Care Quality Commission Adult Social Care Assurance visits.

Peer challenge feedback will provide an excellent foundation in preparation for CQC Assurance and to build on the ASC departments existing transformation programme.

Full details of decision:

To commission the LGA Adults Peer Challenge Programme (Improvement & Development Agency) to undertake an Adult Social Care Preparation for Assurance Peer Challenge in respect of Redcar and Cleveland Borough Council Adult Social Care Department.

Financial detail:

Peer Challenge fee of £20,000 plus expenses (accommodation, travel etc.), total value will be approximately £25,000



£10,000 to be funded by NE ADASS

£15,000 to be funded from 10435 R5500

Delivering Social Value:

Social Value: Enabling Communities and Citizens to Thrive

Delegated Power Record

<p>Social Value: Wellbeing and Welfare of Employees and the Supply Chain</p> <p>The challenge team will seek the views of adults with lived experience, unpaid carers, partners (both commissioned and voluntary sector) which will in turn help us deliver improved outcomes for our communities and workforce.</p>	
<p>Reasons for Decision:</p> <p>To support the ASC department in its preparation for an initial formal CQC Assurance visit.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>N/A</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>N/A</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
<p>Officer Name (Print)</p>	<p>Alison Hill</p>
<p>Officer Signature</p>	
<p>Submission date</p>	<p>27/02/2024</p>
<p>Procurement Approval</p>	 <p>Request complies with the Council's Contract Procedure Rules</p>

Delegated Power Record

Reference	ADCOM-24-018
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	LGA Assurance Peer Challenge
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
Date of Exercise	07/03/2024
Cabinet Member	Cllr Lisa Belshaw
Assistant Director	Victoria Wilson

Signatures

CABINET MEMBER FOR ADULTS	Date 07/03/2024
CHIEF FINANCE OFFICER	Date 06/03/2024
CHIEF LEGAL OFFICER	Date 05/03/2024
EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 05/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-24-019
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Beach Lifeguarding Services
Delegated Power Number	DP455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	15/03/2024
Cabinet Member	Cllr Carrie Richardson
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable


Background to decision:

The RNLI deliver the Beach Lifeguarding Services at Redcar and Saltburn.
Beach Lifeguarding Services are delivered through a combination of the activities below;
Providing beach or water safety information, signs, flags or equipment
Zoning off areas of the sea for specified activities, e.g. swimming & surfing
Monitor the beach or water for individuals needing rescuing or assistance

Delegated Power Record

<p>Rescuing or assisting individuals in the water</p> <p>Rescuing or providing first aid to individuals on the beach, and</p> <p>Helping to find or return lost children.</p>
<p>Decision Considerations:</p> <p>Redcar and Saltburn are the borough’s designated bathing water zones used for land and water-based activities and attract 750,000 beach users each season (1 May – 30 September). Both beaches are recognised and credited with Seaside Awards, which are awarded annually to the best beaches in England.</p> <p>The RNLI service is fundamental to the safety of residents and visitors when visiting either beach, if the service is not continued this will put our beach users at risk. Not having the appropriate level of a lifesaving service would revoke the Seaside Award, bringing negative publicity which in turn would have an adverse effect on tourism, impacting the local economy.</p>
<p>Full details of decision:</p> <p>As the RNLI are the only supplier able to provide this service, this contract is a rolling contract until either the Council or the RNLI terminates. Therefore approval is requested to agree an updated pricing schedule to the RNLI for the next three years for the Lifeguarding Service at Redcar and Saltburn.</p> <p>As the RNLI is a charity, the pricing schedule is a contribution to the total cost of the service. All deliverables associated to the contract remain the same as set out on the 2016 agreement.</p>
<p>Financial detail:</p> <p>Fixed cost for the next three years -</p> <p>2024 - £25,897</p> <p>2025 - £25,897</p> <p>2026 - £25,897</p> <p>Total contract value for the 3-year period is - £77,691</p> <p>Costs will be funded from Revenue 10767</p> <p>If RPI percentage increase for calendar year for preceding year were to increase above 7%, then the RNLI reserves the right to review contribution increase for the coming season.</p>
<p>Delivering Social Value:</p> <p>Tourism adds to economy of the borough. Visitors visit Redcar and Saltburn and by virtue increase visitor spending in local businesses, hospitality and retail.</p> <p>Additionally, whilst the Contractor is not based in Tees Valley, the primary lifeguards are recruited locally.</p>
<p>Reasons for Decision:</p>

Delegated Power Record

<p>The RNLI service is fundamental to the safety of residents and visitors when visiting either beach, if the service is not continued this will put our beach users at risk.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>No other options to consider, the RNLI are the only provider of this service, and they were the only bidders to the procurement process in 2016.</p> <p>To deliver and resource a lifeguarding service internally would be far more costly than the fees associated to this contract.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
<p>Officer Name (Print)</p>	<p>Stephanie Costello</p>
<p>Officer Signature</p>	
<p>Submission date</p>	<p>05.03.2024</p>
<p>Procurement Approval</p>	<p>This request complies with the Council's Contract Procedure Rules</p>

Delegated Power Record

Reference	ADCOM-24-019
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Beach Lifeguarding Services
Delegated Power Number	DP455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	15/03/2024
Cabinet Member	Cllr Carrie Richardson
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR DEPUTY LEADER AND CLIMATE, ENVIRONMENT AND CULTURE 	Date 15/03/2024
CHIEF FINANCE OFFICER 	Date 14/03/2024
CHIEF LEGAL OFFICER 	Date 06/03/2024
EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 15/03/2024

Call-In (Key Decisions Only)

Delegated Power Record

Date Decision will become effective	Click or tap to enter a date.
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-24-021
Corporate Plan Priority	Prosper and Flourish
Delegation Title	Saltburn Cliff Lift – New Control System
Delegated Power Number	DP455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen.
Date of Exercise	15/03/2024
Cabinet Member	Cllr Carrie Richardson
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The design, manufacture supply and installation of a new PLC (Programable Logic Control) system is required to operate the Tramway. The PLC system will replace the existing control system that was damaged in a recent fire.

Decision Considerations:

Saltburn Cliff Tramway is one of the Borough’s biggest tourist attractions with over 180,000 people annually visiting the attraction. The water-balancing lift has been in operation since 1884

Delegated Power Record

and is believed to be one of the oldest working funicular tramways in the UK. This is a major visitor attraction for the Borough and the area.

If a PLC system is not installed the Tramway will not be able to operate and would remain closed. The closure which would have an adverse effect on tourism and trade in the area and bring negative publicity.

Full details of decision:

Approval is requested to award a contract to Rapid Rail Consulting Engineers for the purchase of a PLC system to operate the Tramway. The PLC system is a replacement of the existing system that perished in a fire.

This is also an opportunity for the Tramway to adopt a system that is of the latest technology and omit the failings of the last system where transmission was easily interfered by local transmissions (i.e taxi transmissions and hand-held radio interference). The PLC will allow the interlock system (signal from the carriages to the main control system) to operate on a secure encrypted RF (radio frequency) transmission.

Failing of transmission in the past years had resulted in the Tramway having to pause operating until transmission was clear and was the main contributor to emergency response / call out charges.

Rapid Rail Consulting Engineers Ltd are the current contractors for the Tramway and provide maintenance / emergency response and replacement parts as required.

Financial detail:

The total cost for design, manufacturing and installation of the PLC system is £58,751.00.

The cost of the works will be funded by Capital C20259 and any future maintenance from Revenue 10107.

Delivering Social Value:

Continued investment of the Tramway adds to the economy of Saltburn and borough. Both national and international visitors visit Saltburn to visit the attraction, and by virtue increase visitor spending in local businesses, hospitality, and retail.

Additionally, whilst the Contractor is not based in Tees Valley, the primary engineer is local to Redcar & Cleveland, and uses locally businesses for materials and sub-contracting.

Reasons for Decision:

The design and installation of a new PLC system will allow the Tramway to reopen, operate for many years to come and will comply with all Health and Safety Regulations.

This is a major visitor attraction for the Borough and the surrounding area and if the Tramway is not operating this would have an adverse effect on tourism and trade in the area and bring negative publicity.

Details of alternative options considered (if any) and reasons for rejection:

Delegated Power Record

No other options to consider, if a PLC system is not designed and installed the Tramway will not have a control system and would not be able to operate.

To ensure that the Tramway is able to be put back in to operation at the nearest opportunity, approval is requested to award this contract via an exemption, to avoid further delays whilst a procurement process is carried out.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Stephanie Costello
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Officer Signature	
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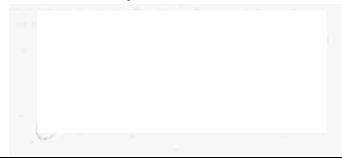
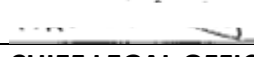


Submission date	08.03.2024
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Procurement Approval		This request complies with the Council's Contract Procedure Rules
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Delegated Power Record

Reference	ADCOM-24-021
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Prosper and Flourish
Delegation Title	Saltburn Cliff Lift – New Control System
Delegated Power Number	DP455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules II. the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen.
Date of Exercise	15/03/2024
Cabinet Member	Cllr Carrie Richardson
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR DEPUTY LEADER AND CLIMATE, ENVIRONMENT AND CULTURE 	Date 15/03/2024
CHIEF FINANCE OFFICER 	Date 14/03/2024
CHIEF LEGAL OFFICER 	Date 11/03/2024
EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 11/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

CHILDREN AND FAMILIES DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-004
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – PC003
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council’s statutory requirements.
Date of Exercise	05/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

We have a young person with complex care and support needs where despite referrals/searches on our Fostering and Residential Frameworks and all providers registered with Ofsted we have not found a suitable placement to meet their needs. We have appointed a provider “off framework” on an urgent basis to safeguard a child in our care. We will continue to search for a suitable placement.

The Provider identified will deliver 2:1 support 24/7 in line with the agreed Care Plan.

We are seeking approval to enter a further short-term contract with the provider for emergency social care provision, that is required in circumstances of extreme urgency due to timescales in order to meet the young persons’ needs and the Council’s statutory requirements

Delegated Power Record

<p>Decision Considerations:</p> <p>The exemption is required to maintain services for a young person, to meet our statutory duties. The Supplier Questionnaire has been issued to the supplier and appropriate checks have been made.</p> <p>The Service is essential spend to meet our duty of care.</p>
<p>Full details of decision:</p> <p>To enter into a contract with Protective Care Group, Head Office Elkstone Studios, Damsun Barn, Gloucestershire, GL53 9 PQ, For the delivery of Homecare (Domiciliary care) services. This is an in out of area placement for 1 child within Tees Valley which will best meet their needs.</p> <p>Contract start date is 20th November 2023 until 26th February 2024 for a period of 14 weeks</p>
<p>Financial detail:</p> <p>The contract value for 2:1 Support staff 24/7 will be £14,384.28pw (this may reduce if the night support staff are able to sleep in as opposed to staying awake)</p> <p>plus additional travel/subsistence for the child up to £190pw (re-charged on cost)</p> <p>The full contract value will be up to 14 weeks; £201,379.92</p> <p>plus additional travel/subsistence up to £2660 (re-charged on cost)</p> <p>Budget Code: 11363</p> <p>Payment terms for the provider are 14 days.</p>
<p>Delivering Social Value:</p> <p>The provider has been asked to sign up to the Council’s Social Value Charter.</p>
<p>Reasons for Decision:</p> <p>To meet the Council’s statutory requirements, and to meet the needs of the vulnerable young person who is in need of support.</p>

Delegated Power Record

<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>The service requirement has been advertised through our frameworks without success before advertising wider which has led to the offer that can meet our needs.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	E.L.Bainbridge
Officer Signature	
Submission date	27.11.2023
Procurement Approval	

Delegated Power Record

Reference	CF-24-004
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – PC003
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council’s statutory requirements.
Date of Exercise	05/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN _____	Date 04/03/2024
CHIEF FINANCE OFFICER	Date 14/02/2024
	Date 01/02/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES	Date 16/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-009
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Supply and Installation of 'Hully Pods'
Delegated Power Number	DP 455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (V) there are other circumstances which are genuinely exceptional.
Date of Exercise	04/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

A successful bid for the Government's levelling up partnership fund by Redcar & Cleveland Borough Council was granted in December 2023. Just over £20million will be invested in key projects across the Redcar and Cleveland area. The areas have been selected based on analysis of educational attainment, gross pay, and life expectancy.

The fund will support projects which include enhancement and improvements of five family hubs in Redcar and Cleveland to provide outdoor space facilities and sensory stimulation areas.

The hubs will benefit from investment in the outdoor areas so that the children attending can learn through play outside, especially for those who live in the most disadvantaged areas and do

Delegated Power Record

not have access to green outdoor spaces within their community. Children with SEND particularly benefit from sensory stimulation and spaces that can facilitate this.

'Hully Pods' are insulated garden room pods and will be utilised to provide the space to develop 3 Forest school outdoor areas at Guisborough, Green Gates and South Bank Family Hubs.

A further 2 Pods will create a SEND sensory outdoor area at Skelton and Redcar Coast Family Hubs which will support the existing early years portage provision, the new 'Sensory Kidz' groups for children 1-4 years with sensory needs and also as a bespoke facility for Short Breaks for children with disabilities during the school holidays.

Decision Considerations:

We have explored the market in terms of solutions to meet our needs and determined that the 'Hully Pods' will best meet our needs and will be delivered and installed within the required time scales.

The exemption is required to meet the requirements of the Dept for Levelling Up and Housing and associated funding which states that projects must commence prior to the 31st March 2024.

The circumstances are exceptional because the funding is via a time limited grant which needs to be spent in the short term not allowing for a formal procurement process.

Compliance with the Council's Contract Procedure Rules.

The supplier will be asked to complete the Supplier Questionnaire to ensure the appropriate checks are completed.

Full details of decision:

Approval is requested to award a contract to Hully for the supply and installation of 5 x Hully Pods to provide 2 x sensory outdoor area/provision and 3 x Forest School outdoor area/provision.

Financial detail:

Quote no	Site	Exc. VAT	Inc VAT
1049	Greengates	£7,691.25	£9,229.50
	Redcar Coast	£3,783.75	£4,540.50
1051	Guisborough	£3,978.75	£4,774.50
1052	Skelton	£3,783.75	£4,540.50
1053	South Bank	£7,961.25	£9,229.50

Delegated Power Record

Total excluding VAT - £27,198.75

Total inclusive VAT - £32,314.50

25% deposit to be paid, then remaining balance upon completion.

Funded from the Levelling Up Partnership fund.

Delivering Social Value:

The investment in the outdoor areas will benefit children and families in the most disadvantaged areas of the Borough, especially those that do not have access to green outdoor spaces within their community. The supplier will also be asked to sign the Council’s Social Value Charter.

Reasons for Decision:

The funding is via a timed limited grant which needs to be spent in the short term not allowing for a formal procurement process. The Hully Pods best meet our needs in the timescales required.

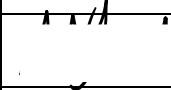
Details of alternative options considered (if any) and reasons for rejection:

Undertaking a competitive procurement process was considered, however, there is insufficient time to complete a competitive procurement process within the timescales required.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Details of any dispensation granted in respect of any conflict of interest:





Background Papers:

Officer Name (Print)	Nicola Hall	
Officer Signature		
Submission date	30/01/24	
Procurement Approval		Request complies with the Council’s Contract Procedure Rules

Delegated Power Record

Reference	CF-24-009
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Supply and Installation of 'Hully Pods'
Delegated Power Number	DP 455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (V) there are other circumstances which are genuinely exceptional.
Date of Exercise	04/03/2024
Cabinet Member	CLlr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN 	Date 24/02/2024
CHIEF FINANCE OFFICER 	Date 04/02/2024
CHIEF LEGAL OFFICER 	Date 31/01/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES 	Date 04/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-010
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Redcar and Cleveland Council Residential Children’s Home Contract – ROC Group
Delegated Power Number	Delegated Power 455: Exemption I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
Date of Exercise	04/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

<p>Background to decision:</p> <p>On occasion, Redcar and Cleveland Council needs to award contracts with off framework providers, either if the provider has existing residential placements and has decided not to join the latest Framework, or if a suitable placement can’t be found with a provider on the Framework therefore in order to meet our sufficiency needs, there are circumstances whereby we need to place children with Children’s residential Home providers that do not deliver on existing frameworks. We will only place off framework once all on-framework options have been exhausted. We will also encourage off framework providers to join the existing Tees Valley Residential Children’s Home which have openings throughout the year.</p>
<p>Decision Considerations:</p>

Delegated Power Record

Redcar and Cleveland Council off framework contracts will be awarded to Residential Children's Homes where placements are made for children who are either looked after by the local authority or for children who have been provided with accommodation under section 17 and section 20 of the Children Act 1989.

The Supplier Questionnaire has been issued to the supplier to ensure appropriate checks are made.

The Service is essential spend to meet our duty of care.

Full details of decision:

Approval is requested to enter into an agreement from 1st December 2023 until 31st March 2024 with:

ROC Group

The value of each placement made under the agreement will not exceed the Public Contracts Regulations threshold for Social and Other Specific Services.

This is an out of borough placement in North East area for 1 child which will best meet their needs.

Financial detail:

The budget for Residential Provision (LAC) approved through core funding, budget code for 10020.

Estimated contract value for 1st December 2023 until 31st March 2024 is £104,571.43

The estimated contract value is based on current placements. There will be no additional cost to the Council if no other placements are made and the value may decrease if the placement(s) end earlier than anticipated. There are no automatic pricing uplifts in the RCBC Residential children's homes off framework agreements. However additional placement may be made if the need arises.

Delivering Social Value:

The provider will be encouraged to sign up to Redcar and Cleveland's Social Value Charter.

Reasons for Decision:

For the Council to meet its outcomes for Children and Young People and to meet Redcar and Cleveland Council accommodation sufficiency for children in our care to comply with section 20 and section 31 of the Children Act 1989.

Delegated Power Record

<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>We have explored the market in the North East and this provider has the skills, experience and capacity to support our children and young people.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>Although this specific decision is not a key decision, a Forward Plan entry has been made to directly award contracts to Children’s Residential Homes - CDD0036 published 07/08/2023.</p>	
Officer Name (Print)	E.L. Bainbridge
Officer Signature	
Submission date	16 th January 2024
Procurement Approval	Request complies with the Council’s Contract Procedure Rules

Delegated Power Record

Reference	CF-24-010
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Redcar and Cleveland Council Residential Children's Home Contract – ROC Group
Delegated Power Number	Delegated Power 455: Exemption I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
Date of Exercise	04/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 24/02/2024
CHIEF FINANCE OFFICER	Date 04/02/2024
CHIEF LEGAL OFFICER	Date 31/01/2024
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES	Date 04/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	CF-24-011
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Online policy and procedure manual for the Children & Families Directorate
Delegated Power Number	DP 455 – Exemption to the contract procedure rules: v. there are other circumstances which are genuinely exceptional.
Date of Exercise	04/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

Tri.X (part of Signis Ltd) offers an Online Children’s Services Procedures Manual and employ experienced social care professionals to develop content in line with any new or amended legislation, statutory guidance, and best practice.

Redcar & Cleveland Borough Council initially commissioned Tri.X in April 2018 to provide us with a bespoke Redcar & Cleveland Procedures Manual. The Manual is a web based searchable database that social workers can access from any device to access policy and procedural information. We work closely with Tri.x to make sure all content is reflective of how we work in Redcar & Cleveland.

This delegated report seeks approval to award a new contract to Tri.X continuing the current arrangement for a further five years from November 2023 to ensure continuous contracted service provision.

Delegated Power Record

Decision Considerations:

The Council’s Contract Procedure Rules

The legislative framework setting out the responsibilities of local authority Children’s Services is vast and comprehensive. It includes the statutory processes for assessing children to determine if they meet the threshold for involvement with a social worker as either a Child in Need or due to Child Protection concerns and the arrangements for Children in Our Care and Care Leavers in respect of Care Planning, Foster Care and Adoption. As a local authority we must therefore have a large number of policies and procedures in place to be statutorily compliant. The Tri.X Children’s Services Online Procedure Manual meets this requirement.

Full details of decision:

Approval is requested to award a contract to Tri.X part of Signis Ltd to maintain Redcar & Cleveland Borough Council’s Children’s Services Online Procedure Manual for a five-year term from 1st November 2023 to 31st October 2028.

Financial detail:

The total cost of the contract is £47,900.00 excluding VAT. This will be paid from the Children’s Services Revenue Budget 10350; the annual fee is already included in the budget.

A breakdown showing the annual costs is below.

Period	Cost exc. VAT
Year 1 01/11/23- 31/10/24	£9,200.00
Year 2 01/11/24- 31/10/25	£9,400.00
Year 3 01/11/25- 31/10/26	£9,600.00
Year 4 01/11/26- 31/10/27	£9,800.00
Year 5 01/11/27- 31/10/28	£9,900.00
Total	£47,900.00

Delivering Social Value:

The provider will be asked to sign up to the Council’s Social Value Charter as part of any individual award.

Reasons for Decision:

Social workers and other children’s services staff will be able to access policies and procedures from any device when working with children and families out of the officer.

Tri.x provides a service to 80% of children’s services authorities, continuing to utilise their policy and procedure templates ensures our documentation is consistent with most other local authorities – this will therefore reduce our risk of legal challenge.

Tri.X offers good value for money, ensuring our policies and procedures are updated as legislation changes. Where we do this inhouse it would require a dedicated Policy Officer, create additional work for service managers and require and development work from IT to enable easy access to documents.

Delegated Power Record

<p>The product is a web-based application it does not require any input or staffing capacity from the RCBC IT Service. The procedure manual is hosted by Tri.X and they will carry out all content updates.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Explain why you do not support the other options eg, 1 – doing nothing, 2 providing in house services, 3 going to tender.</p> <p>1 – Do nothing – Ceasing the arrangement with Tri.X would leave the Council without hundreds of policy documents which would need to be recreated by RCBC. We do not have the staffing capacity to undertake this work. Renewing the agreement on an annual basis may leave us vulnerable to any substantial fee increases.</p> <p>2 – Providing in house services – It is not feasible or financially viable to bring the policy function in house. This would require a substantial amount of work to create document versions of all the policies we require to be legally compliant and going forward we would require a full time Policy Officer to work with managers, research legislation and policy documentation up to date.</p> <p>3 – Go to tender – We are not aware of other companies offering a web based searchable policy database. Furthermore, as the market leaders Tri.X documentation is consistent with other local authorities reducing the risk of legal challenge. Similarly, as our procedure manual is already established, we only need to pay a maintenance fee, changing to another provider would likely require some upfront development costs.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>N/A</p>	
Officer Name (Print)	Sarah Johnson, Service Improvement Research Officer
Officer Signature	
Submission date	16 th January 2024
Procurement Approval	Request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	CF-24-001
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Online policy and procedure manual for the Children & Families Directorate
Delegated Power Number	DP 455 – Exemption to the contract procedure rules: v. there are other circumstances which are genuinely exceptional.
Date of Exercise	04/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 24/02/2024
CHIEF FINANCE OFFICER	Date 04/02/2024
CHIEF LEGAL OFFICER	Date 31/01/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES	Date 04/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-012
Corporate Plan Priority	Investing for the long-term
Delegation Title	Social Work Apprentice Mentors
Delegated Power Number	DP 455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional.
Date of Exercise	29/2/24
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Social Work Apprentice Mentors provide essential support and training for the Adult, Children and Families workforce within the Council. The Council must ensure that effective, high-quality training is delivered by professionals who consistently deliver high quality standards ensuring that all relevant learning outcomes are met. This will ensure that staff working with adults, children and families in the Redcar and Cleveland area are competent and confident in carrying out their responsibilities.

The Council has an on-going requirement for social work apprentice mentors; therefore a formal arrangement is required to ensure this training continues to be provided as and when required.

Decision Considerations:

The Council's Contract Procedure Rules.

Delegated Power Record

The Council has an ongoing requirement for this training provision to enable the development of the social care workforce to ensure that we meet the requirements of Ofsted, Care Quality Commission, Peer reviews and other audits which the Directorate undertake on a regular basis.

The Supplier Questionnaire has been issued and the appropriate checks completed.

Full details of decision:

Approval is requested to award a contract for the provision of mentoring for our social work apprentices to:

C. Shepherd, Independent social work & practice education
Asplin North East LTD trading as SidgwickReed Associates

The contract will be for two years from 1 March 2024 to 31 July 2026. Each mentor has their own allocation of apprentices, with the contract period covering the cohort of apprentices currently being mentored.

Financial detail:

Estimated contract value for each provider for the period 1 March 2024 to 31 July 2026 is up to £14,000.

The hourly rate for this contract will be £45.00 per hour.

In the contract, there will be no guaranteed level of business with the providers; it will depend on the services the Council needs at the present time and in the future.

The contract will be funded from the workforce development budget which funds both adults and children's services training opportunities

Delivering Social Value:

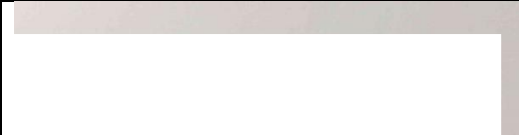
The providers have signed up to the Council's Social Value Charter.

Reasons for Decision:

The workforce development team ensures the whole social care workforce across both Adult Services and Children & Families Services Directorates have access to quality training opportunities which ensures they have the right skills and knowledge to carry out their roles.

The mentoring will be delivered by the same mentor, ensuring continuity in the quality of mentoring delivered. The mentor will receive the same hourly rate for the duration of the contract (£45.00 per hour) therefore not incurring any additional cost.




Delegated Power Record

<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do Nothing – Rejected as there is an on-going requirement for this experienced professional provider.</p> <p>Provision of the service in-house – Rejected as the Council do not have the capacity in place to deliver this in-house.</p> <p>Undertake a procurement process – Rejected as the contract offers value for money and a quality service as and when required. Further requirements will be considered as part of any decisions made on a future Training Provider Framework.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Gillian Davison
Officer Signature	
Submission date	05.02.24
Procurement Approval	Request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	CF-24-012
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Social Work Apprentice Mentors
Delegated Power Number	DP 455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional.
Date of Exercise	29/02/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN 	Date 29/02/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER 	Date 20/02/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES 	Date 28/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-013
Corporate Plan Priority	Investing for the long-term
Delegation Title	Replacement Fire Doors & Associated Works
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (II) the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen;
Date of Exercise	29/02/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

Church View was renovated during 2019/2020 from its former use to be suitable for a local authority children's home. Significant works were undertaken and the home opened in 2021 as a base for the No Wrong Door team and in support of children who required edge of care support. In 2023 we received our Ofsted registration to open as children's residential home. In

Delegated Power Record

2023 and in accordance with the revised fire regulations following the Grenfell disaster, we had our annual fire check which highlighted action needed to ensure the internal doors were fully compliant with the revised fire regulations. As a result, it has been decided to replace the doors, all fittings and the architrave.

Decision Considerations:

Compliance with the Council's Contract Procedure Rules.

We must ensure that the home complies with the revised fire regulations in order to continue to deliver against the children's home regulations which are set in legislation. Children cannot be admitted until the improvements are made.

Full details of decision:

Approval is requested to award a contract to Warsett Ltd to carry out the works and will take approximately 12 weeks to complete inclusive of 6 week lead time on materials.

The contract period will be arranged as soon as the order has been placed. Property Services are to manage all works onsite.

Financial detail:

The estimate is inclusive of all building works to replace the doors and architrave and will be financed through the C20295 budget code.

The contract value is £26,613.20

Delivering Social Value:

Warsett Ltd have signed the Redcar and Cleveland's Social Value Charter. The company is in the Tees Valley and employs local labour and engages with local supply chains.

The replacement doors will provide future use for the building and will assist in reducing Care costs overall as we will be able to accept referrals for children and young people who require care.

Reasons for Decision:

Approval is requested to directly award the contract as there is insufficient time to undertake a procurement process. Warsett are a local contractor experienced in providing similar work as required.

Details of alternative options considered (if any) and reasons for rejection:

- Do nothing, in which case the home must cease to operate as referrals can't be accepted.
- Undertake a competitive procurement process – there is insufficient time to undertake a process due to the urgency of the requirement.

Delegated Power Record

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest:	
Background Papers: Background papers are held within Property Services electronically	
Officer Name (Print)	Nikky Henry
Officer Signature	
Submission date	13/02/2024
Procurement Approval	Request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	CF-24-013
Delegated Power Forward Plan Reference	Replacement Fire Doors & Associated Works
Corporate Plan Priority	Investing for the long-term
Delegation Title	
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (II) the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen;
Date of Exercise	29/02/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 29/02/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 27/02/2024
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES	Date 28/02/2024

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Delegated Power Record

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-015
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Attendance Research Consultant
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional.
Date of Exercise	29/02/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Clare Mahoney

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	NA
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

Redcar and Cleveland Borough Council's (RCBC) long-term goal is to improve attendance in Redcar and Cleveland schools and colleges, and particularly for those children living in our most disadvantaged wards, with the wider longer-term benefits for their health, wellbeing, and economic prospects.

To achieve this, RCBC and our partners need to gain a better understanding of the local reasons for children and young people being absent from education. By understanding the locally specific causal influences and potential consequences, we feel we can address these collaboratively. In 2022 RCBC was awarded funding through Anglo American to engage a consultant (Skyblue Research) to support RCBC and partners to develop a Theory of Change in relation to improving attendance and 'making attendance everyone's business.' This work is now complete, and we

Delegated Power Record

<p>have now received a further £60K from Anglo American to continue this work and move forward the Theory of Change and pilot activity that will move us towards long-term system change, where it would be highly unusual for a child or young person to miss 10% of their education through none-attendance in school / college.</p> <p>SkyBlue Research Consultancy was pivotal in supporting RCBC and partners to develop the Theory of Change and is therefore most appropriately qualified to support RCBC and partners to continue this work.</p>
<p>Decision Considerations: The Council’s Contract Procedure Rules.</p> <p>The research finding will have a positive impact on children, young people and families in Redcar and Cleveland, by helping to improve their attendance in school and their longer-term prospects in work and life.</p>
<p>Full Details of Decision</p> <p>Approval is requested to award a contract to Skyblue Research Consultancy to provide consultancy services to progress the Theory of Change pilot activity. The contract will be from January 2024 to December 2025</p>
<p>Financial detail:</p> <p>January 2024 - December 2024 44 consultancy days x £650 + £1400 expenses = £30,000</p> <p>January 2025 – December 2025 44 consultancy days x £650 + £1400 expenses £30,000</p> <p>Total £60,000</p>
<p>Delivering Social Value:</p> <p>The supplier has signed the Council’s Social Value Charter.</p> <p>RCBC and our partners are deeply concerned about the impact of children being absent from school and those missing education. For individual children, the negative implications can include slower progress in learning, worse prospects for future employment, poorer mental health and emotional wellbeing, restricted social and emotional development, and increased vulnerability to safeguarding issues and criminal exploitation. In Redcar and Cleveland, we are seeing increasing incidents of children going missing from home and being criminally exploited. Children’s absence from education also places an enormous strain on families, both emotionally and financially and the lifetime costs to the state of a NEET young person have been shown to be significant (approx. £54,000).</p> <p>In developing a theory of change and creating a cultural shift in the Borough, we aim to significantly reduce the numbers of children and young people absent from school / college and</p>

Delegated Power Record

<p>those missing education, with the longer-term impact of improved health, wellbeing, social benefits, and life chances.</p> <p>The activity is also meeting Anglo American’s SED Plan linking to Livelihoods and Creating opportunities and connecting people to them.</p>	
<p>Reasons for Decision:</p> <p>RCBC and partners have created the first Theory of Change linked to attendance, Skyblue Research Consultancy is best placed to support RCBC and partners to continue with this extremely valuable piece of work that could be groundbreaking for the area and have a positive impact on the lives of many children, young people and their families, and wider stakeholders.</p> <p>The consultant is also currently working on the Woodsmith Education Programme and has undertaken detailed research to shape the pilot programme that is focussed on improving the circumstances for disadvantage young people in Redcar and Cleveland. This research will build on existing research, providing a body of data that has already been collected. Due to the nature of the market for the works to be carried out, through investigation we believe Skyblue to be the appropriate consultant to continue this very specific research.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>The Consultant has supported guided and led us to develop the Theory of Change through an extensive process. Engagement of an alternative Consultant would not be viable as it would delay the process and continuation of our work by 6 months to develop the knowledge base of another individual.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>NA</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>Attached contract and Anglo-American Proposal.</p>	
Officer Name (Print)	Amanda Olvanhill
Officer Signature	
Submission date	22.02.2024

Delegated Power Record

Procurement Approval	Request complies with the Council's Contract Procedure Rules
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Reference	CF-24-015
Delegated Power Forward Plan Reference	NA
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Attendance Research Consultant
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional.
Date of Exercise	29/02/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Claire Mahoney

Signatures

CABINET MEMBER FOR CHILDREN	Date 29/02/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 27/02/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES	Date 28/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-016
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Short Breaks Provision - Icare Living
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional.
Date of Exercise	04/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council has a statutory duty to provide Short Breaks for disabled children and young people under the Short Breaks for Carers of Disabled Children Regulations 2011.

The Local Authority has a new Short Breaks Framework commencing on 1st April 2024, which is an open framework so new providers can apply to join throughout the 4 year period.

Icare Living were not in a position to tender at the time the Framework was advertised, however, they are intending to join the Framework at the first opportunity. As Icare Living currently support 4 children with complex healthcare needs, a contract is required to maintain service provision in the interim.

Decision Considerations:

Delegated Power Record

The Council's Contract Procedure Rules.

Icare Living are currently supporting 4 children with complex healthcare needs. Their staff have been specifically trained to meet the individualised needs of these children. It would not be in the best interest of the children to move the support to a contracted provider and it is highly unlikely there would be an on framework provider that could deliver the care required without having to recruit and train new staff.

Full details of decision:

Approval is requested to award a contract to Icare Living for the provision of short breaks for the period 1st April 2024 – 31st August 2024.

Financial detail:

The Children are eligible for Children's Continuing Care Funding (Health Funding). The Local Authority takes on the contract and payment responsibility for joint funded packages and recharges health every 4 weeks for their element of the package costs.

Child 1

Annual package cost £165,386 Annual LA cost £16,159 Annual Health cost £149,227	Award cost £68,910 Award LA cost £6,732 Award Health cost £62,178
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Child 2

Annual package cost £66,066 Annual LA cost £19,305 Annual Health cost £46,761	Award cost £27,528 Award LA cost £8,044 Award Health cost £19,484
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Child 3

Annual package cost £160,116 Annual LA cost £39,446 Annual Health cost £120,670	Award cost £66,715 Award LA cost £16,436 Award Health cost £50,279
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Child 4

Annual package cost £150,205 Annual LA cost £60,082 Annual Health cost £90,123	Award cost £62,585 Award LA cost £25,034 Award Health cost £37,551
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Overall

Annual package cost £541,773 Annual LA cost £134,992 Annual Health cost £406,781	Award cost £225,739 Award LA cost £56,247 Award Health cost £194,492
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Delegated Power Record

Additional packages may be commissioned from Icare Living if the need arises. We will only incur costs when the service is commissioned to deliver a package and support is provided – payment on delivery.

Delivering Social Value:

The service will deliver social value through the engagement of support workers to deliver packages of care to local vulnerable children which will improve quality of life for children and their families.

Icare Living will be encouraged to sign up to Redcar and Cleveland Social Value Charter.

Reasons for Decision:

To ensure continuity of care for the children currently being supported by Icare Living.

Details of alternative options considered (if any) and reasons for rejection:

- 1 – doing nothing is not an option due to the continued service requirement.
- 2 – transfer the care packages to an on framework provider. This is not in the best interests of the children being supported and it is highly unlikely the on framework providers could deliver the support without having to recruit and train new staff.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Becky Dale	
Officer Signature		
Submission date	09/02/24	
Procurement Approval		Request complies with the Council’s Contract Procedure Rules

Delegated Power Record

Reference	CF-24-016
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Short Breaks Provision - Icare Living
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional.
Date of Exercise	04/03/2024
Cabinet Member	CLlr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 29/02/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 27/02/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES	Date 04/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-017
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	NEXUS platform – purchase of Pendulum module
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules Delegated Power 455: I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	04/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Clare Mahoney

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council is a member of NCER (National Consortium for Examination Results) and as a member we access the NEXUS portal - an online platform for local authorities to analyse and report on all primary and secondary assessment and examination data, from EYFSP right through to Key Stage 5, supporting our quality assurance role with schools. Angel Solutions Ltd are NCER's software partner providing the NEXUS platform, and the Council pays an annual licence fee to Angel Solutions for use of the platform.

The Pendulum module is an additional module to the NEXUS system which allows LA's to record and track school visits. It allows Local Authority officers across multiple teams to

Delegated Power Record

electronically set up and manage visits (or any interaction) to schools and also the completion of the visit reports – the final report is made available to schools in Perspective Lite (a further module on NEXUS) which is already available to schools.

Decision Considerations:

Compliance with the Council's Contract Procedure Rules.

Nearly all Local Authorities use the Pendulum module to support their understanding and engagement with schools and settings of all types. The module will enable our officers and schools to benefit from a system that is already in place within the LA via established (and new where needed) LA User Accounts. Schools information / data will be stored within the module rather than deploying a separate web-based system. The NEXUS system meets GDPR requirements.

All members of Education SMT agree that this will be a significant improvement to the way our teams work.

Full details of decision:

Approval is requested to award a contract to Angel Solutions Ltd for the Pendulum module of the NEXUS portal. The contract will be for 13 months from January 2024.

Financial detail:

Total Contract Value– exc. VAT £12,500

It is agreed that funding will be from the Virtual School budget (10580)

Delivering Social Value:

A more tied up approach to our work with schools will improve relationships within our communities and will enable us to offer more effective support to schools, with LA officers sharing knowledge and expertise about their discipline/area of work. The Council's Social value Charter will be shared with the supplier.

Reasons for Decision:

To maximise the use of the Pendulum online platform as a document storage and sharing platform with schools and settings, to create a consistent, collaborative and sustainable way of producing and sharing documentation (including visit notes, reports and audits).

The Pendulum module of the NEXUS/NCER suite is currently being used by many LAs to improve oversight and understanding of schools and settings, be they independent, maintained or part of academy trusts. The module will enable education and wider teams to build a more robust intelligence base about schools so that considered and timely decisions can be taken re: challenge and support. It will ensure better joined up working between teams, greater transparency for all interactions with schools, and will improve the efficiency and effectiveness of school facing LA teams. It will reduce risks presented by reductions in staffing, absence and workload by ensuring access to the most up-to-date documentation and reports across education services by creating a consistent, collaborative and sustainable way of producing and sharing documentation (including visit notes, reports and audits).





Delegated Power Record

<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Only the NEXUS platform interacts with NCER and national education data to provide the level of information required for LAs</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
<p>Officer Name (Print)</p>	<p>Jane Ratcliffe</p>
<p>Officer Signature</p>	
<p>Submission date</p>	<p>10.1.24</p>
<p>Procurement Approval</p>	<p>Request complies with the Council's Contract Procedure Rules</p>

Delegated Power Record

Reference	CF-24-017
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	NEXUS platform – purchase of Pendulum module
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules Delegated Power 455: I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	Click here to enter a date.
Cabinet Member	Cllr Bill Suthers
Assistant Director	Claire Mahoney

Signatures

CABINET MEMBER FOR CHILDREN 	Date 29/02/2024
CHIEF FINANCE OFFICER 	Date 28/02/2024
CHIEF LEGAL OFFICER 	Date 27/02/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES 	Date 04/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-020
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – Velox – VE003 – (Continuation of service)
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council’s statutory requirements.
Date of Exercise	07/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

We have a young person with complex care and support needs where despite referrals/searches on our Fostering and Residential Frameworks and all providers registered with Ofsted we have not found a suitable placement to meet their needs.

We are seeking approval to enter a further short-term contract with an ‘off-framework’ provider for emergency social care provision that is required in circumstances of extreme urgency due to timescales in order to meet the young persons’ needs, safeguard the young person and meet the Council’s statutory requirements.

Delegated Power Record

The Provider identified will deliver 2:1 support in line with the agreed Care Plan.

We will continue to search for a suitable placement that meets the young person's needs.

Decision Considerations:

The exemption is required to maintain services for a young person, to meet our statutory duties and allow for services to achieve better outcomes for our young person within our borough.

The Supplier Questionnaire has been issued to the supplier to ensure appropriate checks have been made.

The Service is essential spend to meet our duty of care.

Full details of decision:

To enter into a contract with Velox Healthcare Ltd, Head Office: Hornbeam House, 81 Bridge Road, East Molesey, Surrey. KT8 9HH for the delivery of Homecare (Domiciliary care) services. This is an in-area package of support for one child.

Contract start date is anticipated to be 5th February 2024 until 31st March 2024.

Financial detail:

The contract value for 2:1 Support staff for waking nights 4 nights per week will be £3,360pw. The full estimated contract value is £26,880.00.

Budget Code: 11363

Payment terms for the provider are 10 days. The service may be reduced should an appropriate placement be secured, or the staffing level reduces however on occasion additional support may be required which will increase the contract value.

Delivering Social Value:

The provider will be asked to sign up to the Council's Social Value Charter.

Reasons for Decision:

To meet the Council's statutory requirements, and to meet the needs of the vulnerable young person who is in need of support.

Details of alternative options considered (if any) and reasons for rejection:

The service requirement has been advertised through our frameworks without success before advertising wider which has led to the offer that can meet our needs.

Delegated Power Record

<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
<p>Officer Name (Print)</p>	<p>Emma Bainbridge</p>
<p>Officer Signature</p>	
<p>Submission date</p>	<p>26 February 2024</p>
<p>Procurement Approval</p>	<p>Request complies with the Council’s Contract Procedure Rules</p>

Delegated Power Record

Reference	CF-24-020
Delegated Power Forward Plan Reference	NA
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – Velox – VE003 (Continuation of service)
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
Date of Exercise	07/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 07/03/2024
CHIEF FINANCE OFFICER	Date 06/03/2024
CHIEF LEGAL OFFICER	Date 04/03/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES	Date 06/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-022
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support - PC003 - Continuation of Support
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
Date of Exercise	07/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

We have a young person with complex care and support needs where despite referrals/searches on our Fostering and Residential Frameworks and all providers registered with Ofsted, we have not found a suitable placement to meet their needs.

We are seeking approval to enter a further short-term contract with an 'off-framework' provider for emergency social care provision that is required in circumstances of extreme urgency due to

Delegated Power Record

timescales in order to meet the young persons' needs, safeguard the young person and meet the Council's statutory requirements.

The CQC regulated provider for children 0-18 service identified will deliver 2:1 support 24/7 will include a Team Leader who oversees staff, carries out staff supervision, ensures the support is being delivered effectively etc in line with the Care Plan.

We will continue to search for a suitable placement that meets the young person's needs.

Decision Considerations:

The exemption is required to maintain services for a young person, to meet our statutory duties and allow for services to achieve better outcomes for our young person within our borough.

The Supplier Questionnaire has been completed by the supplier and appropriate checks have been made.

The Service is essential spend to meet our duty of care.

Full details of decision:

To enter into a further contract with Protective Care Group, Head Office: Elkstone Studios, Damsun Barn, Gloucestershire, GL53 9 PQ, For the delivery of Homecare (Domiciliary care) services. This is an out of area package of support within Tees Valley for 1 child.

Contract start date is 26th February 2024 until 31st March 2024

Financial detail:

The contract value for 2:1 Support staff 24/7 will be £14,280.00 per week plus additional travel/subsistence for the child up to £190pw (re-charged on cost)

The full contract value estimated at £71,400.00 plus additional travel/subsistence up to £950 (re-charged on cost)

Budget Code: 11363

Payment terms for the provider are 14 days.

The service may be reduced should an appropriate placement be secured, or the staffing level reduces however financial costs may increase if additional support is required.

Delegated Power Record

<p>Delivering Social Value:</p> <p>The provider will be asked to sign up to the Council’s Social Value Charter.</p>	
<p>Reasons for Decision:</p> <p>To meet the Council’s statutory requirements, and to meet the needs of the vulnerable young person who is in need of support.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>The service requirement has been advertised through our frameworks without success before advertising wider which has led to the offer that can meet our needs until a placement can be found.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Emma Bainbridge
Officer Signature	
Submission date	23 February 2024
Procurement Approval	

Delegated Power Record

Reference	CF-24-022
Delegated Power Forward Plan Reference	NA
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – PC003 - Continuation of Support
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council’s statutory requirements.
Date of Exercise	07/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 07/03/2024
CHIEF FINANCE OFFICER	Date 06/03/2024
CHIEF LEGAL OFFICER	Date 05/03/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES	Date 06/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-023
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – PC005 - Continuation of Support
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council’s statutory requirements.
Date of Exercise	07/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

We have a young person with complex care and support needs where despite referrals/searches on our Fostering and Residential Frameworks and all providers registered with Ofsted we have not found a suitable placement to meet their needs.

We are seeking approval to enter a further short-term contract with an ‘off-framework’ provider for emergency social care provision that is required in circumstances of extreme urgency due to timescales in order to meet the young persons’ needs, safeguard the young person and meet the Council’s statutory requirements.

Delegated Power Record

The CQC regulated provider for children 0-18 service identified will deliver 3:1 support 24/7 will include a Team Leader who oversees staff, carries out staff supervision, ensures the support is being delivered effectively etc in line with the Care Plan.

We will continue to search for a suitable placement that meets the young person’s needs.

Decision Considerations:

The exemption is required to maintain services for a young person, to meet our statutory duties and allow for services to achieve better outcomes for our young person within our borough.

The Supplier Questionnaire has been completed by the supplier and appropriate checks have been made.

The Service is essential spend to meet our duty of care.

Full details of decision:

To enter into a contract with Protective Care Group, Head Office: Elkstone Studios, Damsun Barn, Gloucestershire, GL53 9 PQ, For the delivery of Homecare (Domiciliary care) services. This is an area package of support for 1 child.

Contract start date is 20th February 2024 until 31st March 2024

Financial detail:

The contract value for 3:1 Support staff 24/7 will be £19,488.00 per week plus additional travel/subsistence for the child up to £190pw (re-charged on cost)

The full contract value estimated at £116,928.00 plus additional travel/subsistence up to £1,140 (re-charged on cost)

Budget Code: 11363

Payment terms for the provider are 14 days.

The service may be reduced should an appropriate placement be secured, or the staffing level reduces however financial costs may increase if additional support is required.

Delivering Social Value:

The provider will be asked to sign up to the Council’s Social Value Charter.


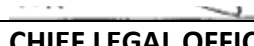


Delegated Power Record

<p>Reasons for Decision:</p> <p>To meet the Council’s statutory requirements, and to meet the needs of the vulnerable young person who is in need of support.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>The service requirement has been advertised through our frameworks without success before advertising wider which has led to the offer that can meet our needs.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Emma Bainbridge
Officer Signature	
Submission date	23 February 2024
Procurement Approval	Request complies with the Council’s Contract Procedure Rules

Delegated Power Record

Reference	CF-24-023
Delegated Power Forward Plan Reference	NA
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – PC005 - Continuation of Support
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
Date of Exercise	07/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN 	Date 07/03/2024
CHIEF FINANCE OFFICER 	Date 06/03/2024
CHIEF LEGAL OFFICER 	Date 05/03/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES 	Date 06/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-24-024
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – UCS – UC001
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council’s statutory requirements.
Date of Exercise	07/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

We have a young person with complex care and support needs where despite referrals/searches on our Fostering and Residential Frameworks and all providers registered with Ofsted, we have not found a suitable placement to meet their needs.

We are now seeking approval to enter a short-term contract with an ‘off-framework’ provider for an emergency social care provision, that is required in circumstances of extreme urgency due to timescales in order to meet the young persons’ needs and safeguard a child in our care, and meet the Council’s statutory requirements. The Provider identified will deliver 2:1 support in line with the agreed Care Plan.

We will continue to search for a suitable placement.

Delegated Power Record

Decision Considerations:

The exemption is required to meet our statutory duties and allow for services to achieve better outcomes for our young person within our borough.

The Supplier Questionnaire has been completed by the supplier and appropriate checks have been made.

The Service is essential spend to meet our duty of care.

Full details of decision:

Approval is requested to enter into a contract with Unified Care Services, Head Office: Westwood House, 78 Loughborough Road, Quorn, Loughborough, LE12 8DX for accommodation support services. This is an out of area package of support within the Tees Valley for 1 child.

Contract start date is 31st January 2024 until 31st March 2024

Financial detail:

The contract value for 2:1 Support staff 24/7 will be £12,320.00 per week plus additional travel/subsistence for the child up to £205pw (re-charged on cost)

The full contract value estimated at £110,880.00 plus additional travel/subsistence up to £1845 (re-charged on cost)

Budget Code: 11363

Payment terms for the provider are 14 days.

The service costs may be reduced should an appropriate placement be secured, or the staffing level reduces however financial costs may increase if additional support is required.

Delivering Social Value:

The provider will be asked to sign up to the Council's Social Value Charter.

Reasons for Decision:

To meet the Council's statutory requirements, and to meet the needs of the vulnerable young person who is in need of support.

Delegated Power Record

<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>The service requirement has been advertised through our frameworks without success before advertising wider which has led to the offer that can meet our needs.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Emma Bainbridge
Officer Signature	
Submission date	23 February 2024
Procurement Approval	Request complies with the Council’s Contract Procedure Rules

Delegated Power Record

Reference	CF-24-024
Delegated Power Forward Plan Reference	NA
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Accommodation Support – UCS – UC001
Delegated Power Number	Delegated Power 455: Exemption The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
Date of Exercise	07/03/2024
Cabinet Member	Cllr Bill Suthers
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 07/03/2024
CHIEF FINANCE OFFICER	Date 06/03/2024
CHIEF LEGAL OFFICER	Date 05/03/2024
EXECUTIVE DIRECTOR FOR CHILDREN AND FAMILIES	Date 06/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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GROWTH, ENTERPRISE & ENVIRONMENT DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public



If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	GEE-24-037
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Window Cleaning Services
Delegated Power Number	452 – To implement an optional extension under existing contract terms
Date of Exercise	28/02/2024
Cabinet Member	Cllr Carrie Richardson
Assistant Director	Chris Moon

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

<p>Background to decision:</p> <p>The current contract for Window Cleaning Services with City Clean Northern commenced on 1 June 2022 and expires on 31 May 2024 plus 1 x 12-month optional extension period.</p> <p>As the Council has an ongoing requirement for window cleaning services at various Council buildings throughout the borough, it is proposed to extend the current contract for a period of 12 months.</p>
<p>Decision Considerations:</p> <p>Contract Procedure Rules.</p>
<p>Full details of decision:</p> <p>Approval is requested to extend the current Window Cleaning Services contract with City Clean Northern for a period 12 months which is available under the contract from 1 June 2024 until 31 May 2025.</p>
<p>Financial detail:</p>

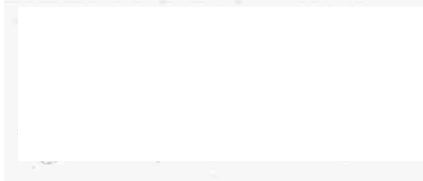



Delegated Power Record

<p>The extension period value from 01/06/24 to 31/05/25 based on the set cleaning schedule is £16,155.00.</p> <p>The total contract value including the extension period is £50,930.</p> <p>The contract is priced on a specific number of buildings and frequencies of cleaning. This will fluctuate throughout the contract period as buildings are added/removed or additional cleans are required subject to demand.</p> <p>The contract provides services that are used corporately across the Council, costs are paid from an existing central budget and costs are recharged via annual Central Recharge to relevant cost centres.</p>	
<p>Delivering Social Value:</p> <p>The successful bidder has signed up to the Council’s Social Value Charter and provided a commitment to assisting in the delivery of the five charter principles throughout the delivery of the contract.</p>	
<p>Reasons for Decision:</p> <p>The contract continues to offer value for money and the Council has a good working relationship with the supplier.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Consideration has been given to providing the service in house, but the Council currently does not have the capacity or expertise to do this.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Carl Lamb
Officer Signature	
Submission date	06/02/2024
Procurement Approval	 The request complies with the Council’s Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-037
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Window Cleaning Services
Delegated Power Number	452 – To implement an optional extension under existing contract terms
Date of Exercise	28/02/2024
Cabinet Member	CLlr Carrie Richardson
Assistant Director	Chris Moon

Signatures

CABINET MEMBER FOR DEPUTY LEADER AND CLIMATE, ENVIRONMENT AND CULTURE 	Date 28/02/2024
CHIEF FINANCE OFFICER 	Date 14/02/2024
CHIEF LEGAL OFFICER 	Date 28/02/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT 	Date 22/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	GEE-24-047
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract for surface dressing programme
Delegated Power Number	450 – Award of contract
Date of Exercise	06/03/2024
Cabinet Member	CIlr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council require an external provider to carry out works in relation to specialist surface treatment called surface dressing. A further Competition has been carried out on a regional NEPO framework. This approach has been used again as it brings economies of scale to the submissions and permits the procurement process to be carried out effectively.

Decision Considerations:

Contract Procedure Rules

Full details of decision:

Upon conclusion of a procurement process under NEPO210 Highway Surfacing framework – Lot 3 – Surface Dressing, approval is requested to appoint Colas Ltd to carry out surface dressing operations from 1st April 2024 to 30th June 2025.

4 schemes have been identified in this year’s programme and the contract will include any additional schemes that may be identified until June 2025.

Delegated Power Record

<p>Financial detail:</p> <p>The spend for the identified schemes for 2024/2025 is £260,000, this will be spent from cost code C20103. Approval is requested for £500,000 as this covers any additional schemes that may be identified from the 2025/2026 Highway maintenance Programme up to June 2025. This spend is from identified approved Council budget, if external funding becomes available this will be used in addition to the above.</p>	
<p>Delivering Social Value:</p> <p>The winning bidder has signed the Council’s Social Value Charter and has committed to help the Council meet its objectives.</p> <p>A commitment has been made to sign up to Redcar & Cleveland Foundation for Jobs and already in Partnership with Redcar & Cleveland Voluntary Development Agency whilst supporting the local supply chain.</p>	
<p>Reasons for Decision:</p> <p>Two bids were received via a further competition on the NEPO framework. Colas Ltd received the highest score in terms of price & quality. The works are required in order to deliver the highway maintenance programme.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do nothing – rejected as surface dressing is a required as part of the Highway Maintenance Programme</p> <p>Carry out highways surfacing in house – rejected as a specialist contractor is required.</p> <p>Carry out high value tender process – rejected as NEPO Highways Surfacing Framework provides a route to market with pre-approved suppliers.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>Forward Plan - GDD0039 DP – GEE-23-300</p>	
Officer Name (Print)	R Thompson
Officer Signature	
Submission date	19 th February 2024
Procurement Approval	This request complies with the Council’s Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-047
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract for surface dressing programme
Delegated Power Number	450 – Award of contract
Date of Exercise	06/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 06/03/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 20/02/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 21/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-049
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Medical assessments for ENCTS and blue badge pass applications
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
Date of Exercise	29/02/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council processes applications for bus passes by reason of disability and Blue Badge in accordance with the relevant legislation. This process includes the analysis of evidence to ensure that the applicant is rightly claiming the entitlement. Some applications require an additional assessment by a medical professional to validate them. In 2023/24 these assessments have been undertaken by Middlesbrough Council's Independent Living Service under a formal arrangement.

It is recommended to continue this arrangement in 2024/25 with a contract for the supply of medical assessments at a fixed price per item.

Delegated Power Record

Decision Considerations:

The need to provide an assessment service that is accessible for residents. The Independent Living Service will assess applicants on a tiered basis by application, by telephone, in person at their base in Middlesbrough or in person at the Council officers in Redcar.

The lack of availability from other providers. Market testing has shown that other providers do not have the capacity to offer a local assessment service to the Council and that the Council does not have the capacity to provide an in-house service.

Full details of decision:

To contract with Middlesbrough Council's Independent Living Service to provide a tiered assessment by a qualified occupational therapist and an assessment officer during 2024/25. This process may include a clinic held in the Borough every four weeks.

Referrals to the Service will be made, as and when required, by the Council officers dealing with the application.

Monitoring of the contract will be undertaken to determine if it is appropriate for the actual level of demand.

Financial detail:

The quote from the Independent Living Service is for £16,330.10 in 2024/25 for up to 340 assessments with additional work being priced at £47.27 per assessment with additional clinics in the Borough being charged at £20 per occasion.

The budgets are:

Concessionary fares 10214

Parking processing 10529

Delivering Social Value:

Disabled bus passes and Blue Badges are an important tool to help increase the connectivity of disabled people thus improving their access to employment, healthcare and other destinations.

Delegated Power Record

<p>Reasons for Decision:</p> <p>To provide evidenced medical assessments of applicants to ensure a service that is lawful, timely, fit for purpose and reliable.</p>		
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Market testing of other potential providers showed a lack of capacity in the health care sector to provide this service to the Council.</p> <p>The Council was also unable to provide the service in house due to a lack of resource.</p>		
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>		
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Background Papers:</p>		
Officer Name (Print)	Simon Houldsworth	
Officer Signature		
Submission date	13 February 2024	
Procurement Approval		This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-049
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Medical assessments for ENCTS and blue badge pass applications
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
Date of Exercise	29/02/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 29/02/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 20/02/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 21/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	GEE-24-053
Corporate Plan Priority	Investing for the long-term
Delegation Title	Redcar Town Deal Anchor Attraction- NPG High Voltage Connection
Delegated Power Number	DP 455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional.
Date of Exercise	29/02/2024
Cabinet Member	Cllr Lynn Pallister
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

A new high voltage connection and substation is required for the Culture and leisure Anchor Attraction, which will be constructed on the site of the former M&S and Goodwins buildings in Redcar. This is a key project within the Redcar Town Deal programme. A quotation has been provided from Northern Power Grid to provide the high voltage connection to the distribution system at the new building.

The vision of the Culture and Leisure Anchor Attraction is to strengthen the leisure offer on the seafront with a modern, exciting, and welcoming indoor attraction. Critically, this will reduce the seasonality of Redcar’s visitor economy by introducing new indoor attractions and wet weather activities. A newly relocated library and cultural hub will help to create a new community focus, acting as an anchor and driving footfall.

The Full Business Case for the works has been approved by the Redcar Town Deal Board and the Department for Levelling Up, Housing and Communities.

Delegated Power Record

Decision Considerations: Contract Procedure Rules	
Full details of decision: Approval is requested to award a contract to Northern Power Grid to provide a new high voltage connection to the Culture and Leisure Anchor Attraction. The works will take 8-12 months from the order being placed.	
Financial detail: Contract value is £76,334.84 +VAT. This figure is within the allocated budget for the Redcar Town Deal.	
Delivering Social Value: The supplier will be asked to sign the Council's Social Value Charter.	
Reasons for Decision: The infrastructure is essential for the delivery of the project and the appointment of the supplier is time critical as estimated lead-times for delivering the works are 8-12 months from placing an order.	
Details of alternative options considered (if any) and reasons for rejection: Provide In House - the services cannot be delivered in-house. Carry out a competitive procurement process – Undertaking a procurement process for this requirement is not feasible within the current timescales.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.	
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers: None	
Officer Name (Print)	Robert Smith
Officer Signature	
Submission date	16.2.24
Procurement Approval	Request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-053
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Redcar Town Deal Anchor Attraction- NPG High Voltage Connection
Delegated Power Number	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional.
Date of Exercise	29/02/2024
Cabinet Member	Cllr Lynn Pallister
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC GROWTH	Date 29/02/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 28/02/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 22/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-055
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract to Xais Asset Management LTD for Collection of Gulley Asset Data
Delegated Power Number	455 – Exemption to contract procedure rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	29/02/2024
Cabinet Member	CIlr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

<p>Background to decision:</p> <p>Highway asset management is a structured approach to highway maintenance that enables RCBC to operate, maintain and repair highway assets in an effective and efficient way.</p> <p>Highway drainage forms an important element of the highway maintenance infrastructure. Highway drainage is subjected to increasing pressures with the increased levels climatic weather.</p> <p>Approval is requested to appoint Xais Asset Management Ltd, to collate drainage asset information relating to gulley inventory, asset condition, inclusion of the data into the Councils current asset management platform and develop risk-based inspection regime.</p>
<p>Decision Considerations:</p>

Delegated Power Record

Contract procedure rules.

Full details of decision:

Highway drainage forms an essential part of the highway infrastructure. Cleansing of the drainage assets is critical in maintaining performance and reduce the risk of flooding.

Approval is requested to appoint Xais Asset Management Ltd to undertake asset collection and data input of the Council highway drainage in the council's asset management platform.

The data collected will be used to update the asset database with a full inventory on each individual gully asset within the council's responsibility. The information imported into a Petri Net Model to produce an intelligent risk-based inspection regime for the gullies. The regime is likely to generate savings, prioritising the gullies that require to be cleansed, therefore increasing the efficiency of the drainage highway network.

The asset information collated will be utilised to ensure the Council continues to meet its statutory duties under the Highways Act 1980, compliance with the recommendations from the Well-maintained Highway Infrastructure Code of Practice and Highways Maintenance Efficiency Programme Guidance on the Management of Highway Drainage Assets.

Financial detail:

A detailed quote for the works has been provided, with a cost of £104,000. This will be paid from Additional Highways Maintenance funding allocation.

Delivering Social Value:

The delivery of social value in the award of this contract is limited. However the result of the services being provided will assist the Council in meeting its priorities for residents and visitors to the Borough by improving the highway infrastructure.

Xais have signed the Council's Social Value Charter.

Reasons for Decision:

The award of this contract to Xais Asset Management LTD will provide enhancements to the Council Asset Management suite. The asset information will be verified and uploaded into the system, providing an enhanced decision support tool for use in the maintenance of the Councils Highway Drainage Assets.

As the council already has the Xais 'XA' Asset Management platform this service is only available from Xais.


Delegated Power Record

<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do Nothing - The contract is required to enable the Council to deliver an enhanced highway drainage maintenance regime.</p> <p>The Council could undertake a Request for Quotation process however this is not the recommended option as this is only available via the Xais system.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Michael Kay
Officer Signature	
Submission date	21 February 2024
Procurement Approval	This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-055
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract to Xais Asset Management LTD for Collection of Gulley Asset Data
Delegated Power Number	450 - Exemption to contract procedure rules – I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	29/02/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 29/02/2024
CHIEF FINANCE OFFICER 	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 27/02/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 27/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-015
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract to Symology for Highways IT system
Delegated Power Number	450 – Award a Contract
Date of Exercise	13/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council must have an IT system in place to comply with the Traffic Management Act, RCBC currently have the Symology in place to deliver this requirement.

The system enables the continuation of electronic data transfer between the highways inspectors and operatives and will ensure information required to defend third party claims is provided and accessible. The system also permits the monitoring of gully silt levels and record cleaning for future years and to fulfil the council's obligation under the traffic Management act.

Decision Considerations:

Contract Procedure Rules

Full details of decision:

Delegated Power Record

<p>Approval is requested to award a contract to Symology via the G-Cloud 13 Frame for licences to continue to use the Symology insight on-line managed service system for 36 months from 1 April 2024 to 31 March 2027.</p>	
<p>Financial detail: Funded via 11311 R9307T at a cost of £60,222.00 per annum. Total contract value is £ 180,666</p>	
<p>Delivering Social Value: As this is a subscription to an IT package the delivery of social value is limited however this system will help the highways operatives and the Council meet its obligations for the public highways.</p>	
<p>Reasons for Decision: The decision is recommended as the Council must have a system in place to fulfil this need, this system is currently in use and the cost to move IT systems are prohibitive there would also be an impact on the service. There are very limited suppliers in this market.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection: Do Nothing – Rejected as an IT system is required to ensure the Council comply with the Traffic Management Act Carry Out an Open Procurement – Rejected due to the ability to award via a compliant Framework. Transferring to an alternative supplier would result in significant set-up cost, along with staffing resource to assist with the transfer.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers: State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Angela Hoggarth
Officer Signature	
Submission date	19/01/24
Procurement Approval	This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-015
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract to Symology for Highways IT system
Delegated Power Number	450 – Award a Contract
Date of Exercise	13/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 13/03/2024
CHIEF FINANCE OFFICER	Date 31/01/2024
CHIEF LEGAL OFFICER	Date 19/01/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 12/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-063
Corporate Plan Priority	Investing for the long-term
Delegation Title	Strategic Outline Business Case for rail P&R service
Delegated Power Number	450 – Award a Contract
Date of Exercise	29/02/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

“Levelling Up” is a key part of the Government’s ambitions, and details of the Government’s LUF were originally published alongside the Budget on 3 March 2021. The fund provides a source of capital investment in local infrastructure to build on and consolidate previous programmes and is delivered through Local Authorities.

A second round of Levelling Up Funding (LUF2) was announced in the Chancellor’s Spring Statement on 23 March 2022. Redcar & Cleveland Borough Council submitted a joint bid with Middlesbrough Borough Council, given the MP constituency area straddles the local authority boundaries, which was successful and announced in January 2023.

One of the bid actions was to carry out a Strategic Outline Business Case (SOBC) for the proposal to operate a rail-based park & ride service from the Nunthorpe area to Middlesbrough along the Esk Valley Line. This action requires the use of specialist transport consultants experienced in the disciplines needed to prepare a SOBC which will build upon a case paper carried out in 2020.

Delegated Power Record

A procurement exercise was carried out resulting in three submissions which were then evaluated on quality and price in line with the Council's evaluation criteria.

Decision Considerations:

To undertake a Strategic Outline Business Case that will enable future progression through Network Rail's project management processes.

To fully evaluate the capacity of the Esk Valley Line to accommodate additional trains and to fully understand the needs of those passengers using the existing Nunthorpe Railway Station.

Full details of decision:

To award a contract for the preparation of a Strategic Outline Business Case to Mott MacDonald Limited following a procurement exercise.

The Contract is scheduled to commence in March 2024 and will be for a period of 6 months.

Financial detail:

The cost of the contract is £51,312.

Cost code C20413.

Delivering Social Value:

A rail-based park & ride will improve connectivity by train accessible to all residents along the route by virtue of increased frequency. Trains are also designed to be fully accessible.

Mott MacDonald are employing a local resident as an apprentice civil engineer on this project, will seek to use local contractors wherever possible and will arrange for work experience by a local student.

Reasons for Decision:

A rail-based P&R service will support economic and social life in the south and west of the Borough by providing enhanced connectivity. These benefits will also apply in Middlesbrough and North Yorkshire.

A SOBC is needed to assess these benefits and the feasibility of delivering such a service.

Details of alternative options considered (if any) and reasons for rejection:

The LUF2 bid included the preparation of a SOBC. If this is not completed, then this part of the grant cannot be claimed.

The Council is not able to undertake this work in-house due to the specialist nature of the analysis and a lack of staff resources hence the procurement of a consultant.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Delegated Power Record

This must be left blank. Business Support will seek this information from the Cabinet Member.	
Details of any dispensation granted in respect of any conflict of interest:	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers:	
Officer Name (Print)	Simon Houldsworth
Officer Signature	<i>Simon Houldsworth</i>
Submission date	21 February 2024
Procurement Approval	This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-063
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Strategic Outline Business Case for rail P&R service
Delegated Power Number	450 – Award a Contract
Date of Exercise	29/02/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 29/02/2024
CHIEF FINANCE OFFICER	Date 28/02/2024
CHIEF LEGAL OFFICER	Date 28/02/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 29/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-064
Corporate Plan Priority	Investing for the long-term
Delegation Title	CCTV equipment for cycle route
Delegated Power Number	Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules II.the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen
Date of Exercise	07/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council has undertaken an improvement of a section of The Black Path/The Lines from Harcourt Road South Bank in the north to Ormesby High Street in the south. This work has upgraded this active travel route to LTN1/20 standards as now required by Government using 100% funding from a Department for Transport grant administered by the charity, Sustrans.

The work so far has encompassed the provision of a sealed surface, embedded solar eye lighting, vegetation clearance and replacement of existing restrictor barriers with LTN1/20 compliant chicanes. This latter is essential so that the route can be used by all residents including those using wheelchairs, recumbent bicycles or pushing buggies.

Delegated Power Record

Despite the support for the new look route, concern remains about the level of anti-social behaviour using scrambler motorbikes and quads. This activity is now more visible due to the greater public presence along the route. As part of a wider package of actions it is proposed to fit CCTV along the section of upgraded route to help mitigate the issue. This equipment needs to be supplied and fitted within the grant term ending this summer.

Consultants, Atkins have provided proposed scheme detail and Rapid Vision Systems the budget value.

It should be noted that this scheme is proceeding in parallel with the refurbishment of the council's CCTV control room and camera replacement programme. At completion the stock of cameras will be added to the council public space stock.

Decision Considerations:

The need to locate the CCTV masts in locations with:

- Good visibility, but with privacy for adjacent houses.
- Access to power supply.
- Communication with CCTV Control Room.
- Ease of maintenance access.

Full details of decision:

To award a contract to Rapid Vision Systems to procure and install CCTV equipment to the value of £40,540 by September 2024.

Financial detail:

The budget quote is for £40,540 in 2023/25 for six CCTV cameras and associated equipment including supply. This budget will be funded completely by the Sustrans grant used for the improvement works carried out to date.

C20410 DfT Sustrans NCN 1 Eston to South Bank.

Delivering Social Value:

Provision of CCTV coverage will provide greater security and confidence to residents wishing to use this off-road route.

Reasons for Decision:

To purchase and fit the CCTV equipment within the period of the grant.

Delegated Power Record

<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Not fitting CCTV was considered but rejected due to the concerns over ongoing anti-social behaviour.</p>		
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>None declared</p>		
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Background Papers:</p> <p>Redcar and Cleveland Black Path Video Surveillance System (VSS), December 2023 Quote from Rapid Vision Systems 12 December 2023</p>		
Officer Name (Print)	Simon Houldsworth	
Officer Signature		
Submission date	15 February 2024	
Procurement Approval		This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-064
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	CCTV equipment for cycle route
Delegated Power Number	Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules II. the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen
Date of Exercise	07/03/2024
Cabinet Member	CLlr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 07/03/2024
CHIEF FINANCE OFFICER	Date 06/03/2024
CHIEF LEGAL OFFICER	Date 29/02/2024
CORPORATE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 29/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-065
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Purchase 1 x Panel Van
Delegated Power Number	450 – Award a Contract
Date of Exercise	07/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

As part of the fleet replacement programme, Neighbourhoods are undergoing a service redesign and as such now require 1 x core fleet panel van to satisfy the requirements of the boroughwide verge maintenance teams. This will partly displace other existing vehicles within the fleet which will be redistributed to other areas.

This decision seeks approval for the purchase of 1 x Panel to directly displace frontline vehicles.



Decision Considerations:

Contract Procedure Rules

Full details of decision:

Approval is requested to Award a contract to Lookers, Gateshead (Renault), to purchase 1 x Renault Trafic Long Wheel Base High Roof Van. The award is to be made via direct award under the NEPO - Cars, Light and Medium Commercial Vehicles Framework – Lot 2 - Light Commercial Vehicles.

Delegated Power Record

<p>Financial detail:</p> <p>Purchase of 1 x Renault Trafic Long Wheel Base High Roof Van @ £24,730.98. Total value of award £24,730.98</p> <p>This will be funded via fleet capital programme C20100 C2000</p>	
<p>Delivering Social Value:</p> <p>Social value opportunities are limited due to the nature of the specific direct award.</p>	
<p>Reasons for Decision:</p> <p>Following discussions with operational departments to support the service redesign of Neighbourhoods, a change in approach for the verge maintenance teams was established that would remove 6 x Electric Vans from their service to be redistributed to other council areas requiring fleet replacement. In order to progress this purchase in discussion with Procurement a direct award via NEPO - Cars, Light and Medium Commercial Vehicles Framework – Lot 2 - Light commercial Vehicles was decided as best route to market to secure this particular vehicle.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>doing nothing – Not an option as existing vehicles are no longer fit for service needs</p> <p>going to tender – Rejected due to the ability to award via a compliant framework.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Gareth Healy
Officer Signature	
Submission date	29/2/2024
Procurement Approval	 This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-065
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Purchase 1 x Panel Van
Delegated Power Number	450 – Award a Contract
Date of Exercise	07/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 07/03/2024
CHIEF FINANCE OFFICER	Date 06/03/2024
CHIEF LEGAL OFFICER	Date 01/03/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 05/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-068
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Supply of Wheeled Bins
Delegated Power Number	DP450-Award a Contract
Date of Exercise	14/03/2024
Cabinet Member	Cllr Adam Brook
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council requires wheeled bins to provide its residents with a means to dispose of their household waste.

In order to meet the demand for wheeled bins in the Borough, approval is requested to direct award a contract to SSI Schaefer Plastics UK Ltd under the ESPO 860 Framework – Refuse & Recycling Products (Including Wheeled Bins), for the provision of 240 litre and 360 litre wheeled bins for 12 months from April 1 2024.

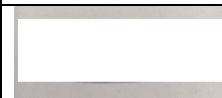

Decision Considerations:

Compliance with the Council's Contract Procedure Rules

Full details of decision:

Approval is requested to award a contract to SSI Schaefer Plastics UK Ltd via the ESPO Framework 860 – Refuse & Recycling Products (Including Wheeled Bins), Lot 1A – Supply of 2 Wheeled Plastic Bins

Delegated Power Record

<p>Financial detail:</p> <p>The total contract award value for this requirement is up to £100,000 and will be on a call-off arrangement. Costs are as per the Pricing Schedule on the ESPO 860 Framework.</p> <p>This will be funded from budget code C2000 C20257</p>	
<p>Delivering Social Value:</p> <p>The chosen supplier has signed the social value charter.</p>	
<p>Reasons for Decision:</p> <p>The current contract is due to expire on 31st March 2024. Direct Award is permitted through the ESPO Framework 860 – Refuse & Recycling Products (Including Wheeled Bins), Lot 1A – Supply of 2 Wheeled Plastic Bins. Costs are taken from the pricing schedule as part of this Framework. The Council needs wheeled bins to allow the residents of the borough to dispose of their waste.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do Nothing – Rejected, due to need to provide residents with wheeled bins.</p> <p>Carry Out Tender Process – Rejected, due to there being a current requirement for wheeled bins with new stock required and ability to direct award through Framework to pre-assessed supplier.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Philip Shaw
Officer Signature	
Submission date	27.02.2024
Procurement Approval	 <p>This must be the electronic signature of the Procurement Officer to confirm the decision complies with the Council’s Contract Procedure Rules</p>

Delegated Power Record

Reference	GEE-24-068
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Supply of Wheeled Bins
Delegated Power Number	DP450- Award a Contract
Date of Exercise	14/03/2024
Cabinet Member	Cllr Adam Brook
Assistant Director	Robert Hoof

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CA HO 	OR NEIGHBOURHOODS &	Date 14/03/2024
CHIEF FINANCE OFFICER		Date 14/03/2024
CHIEF LEGAL OFFICER		Date 07/03/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT 		Date 08/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-073
Corporate Plan Priority	A Strong and Sustainable Council
Delegation Title	Loftus Property Flood Resilience Scheme – FPS Environmental property surveys
Delegated Power Number	450 – Award a Contract
Date of Exercise	14/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:


The Council successfully gained £375k in external funding as part of the Environment Agencies Medium Term Plan. We have utilised Levy funding available from this funding stream for the delivery of property level resilience project affected by the recent flooding in Loftus. This funding will allow for resilience measure to be implemented to 22 properties in Loftus adjacent to Loftus beck that are affected by internal flooding. These measures will help provide further resilience from flooding should the beck breach its walls. To deliver the required outcome of this project the funding will secure individual property surveys and procure protection measure by the means of flood doors and other ancillary measure to each of the 22 properties identified at risk.

Decision Considerations:

Contract Procedure Rules

Full details of decision:

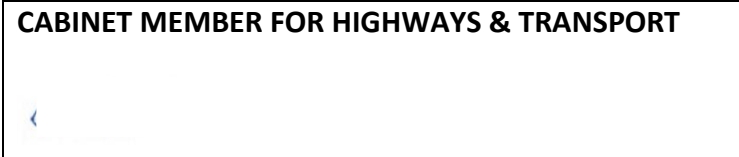
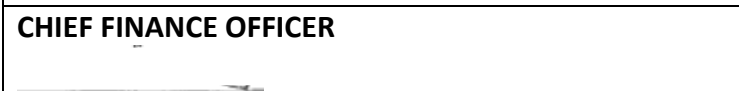


Delegated Power Record

<p>Approval is requested to direct award a contract via Lot 1 Environmental Agency Property Flood Resilience (PFR) Framework to FPS Environmental, to carry out flood survey works at 22 properties in Loftus, adjacent to Loftus Beck. The contract is scheduled to commence on 18th March 24 and is for a period of 6 months.</p>	
<p>Financial detail:</p> <p>The total contract costs for undertaking the surveys is £27k. External funding has been secured for this works from the Environmental Agency.</p> <p>10249 / R44000 Flood And Water Management Services - Professional Fees</p>	
<p>Delivering Social Value:</p> <p>The improvement works will help alleviate residential properties flooding and reduce risk of future flooding issues.</p>	
<p>Reasons for Decision:</p> <p>The procurement of these surveys will facilitate the continued delivery of the EA Medium Term Plan and increase protection to the public from flooding to properties.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>We are utilising the EA PFR framework and the provider for the surveys has been through this process to provide a best value service for these works.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>GEE-23-333 – DP for receiving funding.</p>	
Officer Name (Print)	Nigel Hill
Officer Signature	
Submission date	11/03/2024
Procurement Approval	This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-073
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	A Strong and Sustainable Council
Delegation Title	Loftus Property Flood Resilience Scheme – FPS Environmental property surveys
Delegated Power Number	450 – Award a Contract
Date of Exercise	14/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT 	Date 14/03/2024
CHIEF FINANCE OFFICER 	Date 14/03/2024
CHIEF LEGAL OFFICER 	Date 13/03/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT 	Date 13/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-079
Corporate Plan Priority	A Strong and Sustainable Council
Delegation Title	Electrical supply for CCTV equipment on cycle route
Delegated Power Number	453 - In accordance with the Council’s Contract Procedure Rules 9.17: I. Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	21/03/2024
Cabinet Member	ClIr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council has undertaken an improvement of a section of The Black Path/The Lines from Harcourt Road South Bank in the north to Ormesby High Street in the south. This work has upgraded this active travel route to LTN1/20 standards as now required by Government using 100% funding from a Department for Transport grant administered by the charity, Sustrans.

The work so far has encompassed the provision of a sealed surface, embedded solar eye lighting, vegetation clearance and replacement of existing restrictor barriers with LTN1/20 compliant chicanes. This latter is essential so that the route can be used by all residents including those using wheelchairs, recumbent bicycles or pushing buggies.

Despite the support for the new look route, concern remains about the level of anti-social behaviour using scrambler motorbikes and quads. This activity is now more visible due to the greater public presence along the route. As part of a wider package of actions it is proposed to fit CCTV along the

Delegated Power Record

section of upgraded route to help mitigate the issue. This equipment needs to be supplied and fitted within the grant term ending this summer. The purchase of the CCTV cameras was authorised in decision GEE-24-064 and this form relates to the electrical supply including masts.

The work will be carried out by the Council's Street lighting contractor, Equans.

Decision Considerations:

The need to locate the CCTV masts in locations with access to a power supply and ease of maintenance access.

The works are to be completed under the existing Street Lighting PFI arrangement, by the incumbent provider, Equans.

Full details of decision:

Approval is requested to vary the terms of the existing Street Lighting PFI Contract, to allow for the procurement and installation of electrical supply and associated infrastructure to six CCTV sites valued at £58,814.80 by September 2024.

Financial detail:

The budget quotes for the six sites is £58,814.80 for the electrical supply including masts and other equipment. This budget will be funded completely by the Sustrans grant used for the improvement works carried out to date.

C20410 DfT Sustrans NCN 1 Eston to South Bank.

Delivering Social Value:

Provision of CCTV coverage will provide greater security and confidence to residents wishing to use this off-road route.

Reasons for Decision:

To vary the terms of the existing Street Lighting PFI arrangement to allow the Contractor to purchase and fit the electrical supply equipment including masts required for the CCTV cameras within the period of the grant.

Details of alternative options considered (if any) and reasons for rejection:

Not fitting CCTV was considered but rejected due to the concerns over ongoing anti-social behaviour.


Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Delegated Power Record

Background Papers: State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Simon Houldsworth
Officer Signature	
Submission date	18/03/24
Procurement Approval	 This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-079
Delegated Power Forward Plan Reference	
Corporate Plan Priority	A Strong and Sustainable Council
Delegation Title	Electrical supply for CCTV equipment on cycle route
Delegated Power Number	453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	21/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 21/03/2024
CHIEF FINANCE OFFICER	Date 20/03/2024
CHIEF LEGAL OFFICER	Date 20/03/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 20/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-083
Corporate Plan Priority	Clean and Tidy
Delegation Title	Purchase of 1 x ATV quad bike mounted weed sprayer
Delegated Power Number	450 – Award a Contract
Date of Exercise	21/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

As part of the fleet replacement programme, we currently have a Quad Bike which is reaching end of life and requiring a replacement.

This decision seeks approval for the purchase of 1 x Quad bike mounted weed sprayer.


Decision Considerations:

Contract Procedure Rules

Full details of decision:

Award a contract to Vale Engineering (York) Limited, to purchase 1 x PKL450 ATV Quad Bike mounted weed sprayer. The award is to be made on a direct award basis via the NEPO214

Delegated Power Record

<p>Grounds Maintenance Equipment and Plant Framework, Lot 1 – Purchase of Grounds Maintenance Equipment.</p>	
<p>Financial detail: Purchase of 1 x ATV Quad bike mounted Weed Sprayer PKL450 @ £11950+VAT. This will be funded via fleet capital programme C20100 C2000.</p>	
<p>Delivering Social Value: Social value opportunities are limited due to the nature of the specific direct award.</p>	
<p>Reasons for Decision: Existing unit is reaching end of life so a replacement is required. Due to the specialist nature of the machine, this is awarded under NEPO214 Grounds Maintenance Equipment and Plant Framework, Lot 1 – Purchase of Grounds Maintenance Equipment as a direct award.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection: Do nothing- not an option as outgoing vehicle is beyond economical repair.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>	
<p>Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers: State where any additional papers may be held, any background information (if applicable)</p>	
<p>Officer Name (Print)</p>	<p>Gareth Healy</p>
<p>Officer Signature</p>	
<p>Submission date</p>	<p>20/3/2024</p>
<p>Procurement Approval</p>	<p>This request complies with the Council’s Contract Procedure Rules</p>

Delegated Power Record

Reference	GEE-24-083
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Clean and Tidy
Delegation Title	Purchase of 1 x ATV quad bike mounted weed sprayer
Delegated Power Number	450 – Award a Contract
Date of Exercise	21/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 21/03/2024
CHIEF FINANCE OFFICER	Date 20/03/2024
CHIEF LEGAL OFFICER	Date 21/03/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 20/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	GEE-24-087
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Purchase 1 x Crew Cab Tipper Van
Delegated Power Number	450 – Award a Contract
Date of Exercise	26/03/2024
Cabinet Member	CIlr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

As part of the fleet replacement programme, Neighbourhoods are undergoing a service redesign and as such now require 1 x core fleet Crew Cab Tipper Van to satisfy the requirements of the boroughwide find and fix teams. This will partly displace other existing vehicles within the fleet which will be redistributed to other areas.

This decision seeks approval for the purchase of 1 x Crew Cab Tipper Van to directly displace frontline vehicles.



Decision Considerations:

Contract Procedure Rules

Full details of decision:

Approval is requested to Award a contract to Lookers, Gateshead (Renault), to purchase 1 x Renault Master Long Wheel Base RWD LL35 Energy Double Cab Tipper Van. The award is to be made via direct award under the NEPO - Cars, Light and Medium Commercial Vehicles Framework – Lot 2 - Light Commercial Vehicles.

Delegated Power Record

<p>Financial detail:</p> <p>Purchase of 1 x Renault Master Long Wheel Base RWD LL35 Energy Double Cab Tipper Van @ £39,902.18. Total value of award £39,902.18</p> <p>This will be funded via fleet capital programme C20100 C2000</p>	
<p>Delivering Social Value:</p> <p>Social value opportunities are limited due to the nature of the specific direct award.</p>	
<p>Reasons for Decision:</p> <p>Following discussions with operational departments to support the service redesign of Neighbourhoods, a change in approach for the Find and Fix teams was established that would remove 6 x Electric Vans from their service to be redistributed to other council areas requiring fleet replacement. In order to progress this purchase in discussion with Procurement a direct award via NEPO - Cars, Light and Medium Commercial Vehicles Framework – Lot 2 - Light Commercial Vehicles. was decided as best route to market to secure this particular vehicle.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>1 – doing nothing – Not an option as existing vehicles are no longer fit for service needs</p> <p>3 – going to tender – Rejected due to the ability to direct award via a compliant framework.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Gareth Healy
Officer Signature	
Submission date	20/3/2024
Procurement Approval	 This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-087
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Purchase 1 x Crew Cab Tipper Van
Delegated Power Number	450 – Award a Contract
Date of Exercise	26/03/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 26/03/2024
CHIEF FINANCE OFFICER	Date 21/03/2024
CHIEF LEGAL OFFICER	Date 21/03/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 21/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-088
Corporate Plan Priority	Clean and Tidy
Delegation Title	Carpet and Mattress Recycling
Delegated Power Number	455 – Exemption to Contract Procedure Rules on the grounds of nature of the market
Date of Exercise	22/03/2024
Cabinet Member	CIlr Adam Brook
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable


Background to decision:

Carpets & Mattresses have historically not been recycled because of no available outlets to recycle them. The recycling of carpets and mattresses, in order to avoid the landfilling of mattresses and the incineration of carpets, removes over 500 tonnes from our recycling volumes. Continuance of recycling assists the councils recycling rate by 0.8%. Mattresses are not accepted for incineration so would therefore have to be landfilled at a much higher cost.

Decision Considerations:

The Council has ambitious improvements in recycling targets that it is required to meet. In addition, there is a net carbon reduction by recycling materials rather than sending them for treatment through an energy recovery process or landfill, although some of this benefit is offset through the increased haulage distance for the materials to be recycled. There are very few recyclers who can offer this service and Allensway is the closest to our area and offers the ability to recycle both mattresses and carpets. The cost impact of haulage to other more distant recyclers.

Delegated Power Record

Supplier checks have been undertaken through compliance packs showing all Health & Safety, Insurance, and Social Value is adhered to.	
Full details of decision: Approval is requested to award a contract to Allensway Recycling Ltd to recycle carpets and mattresses from 1st April 2024 – 31st March 2025.	
Financial detail: The current gate fee is £150/t, based on 540 tonnes the estimated annual gate fee would be approximately £81,000. Budget Code: 10908 R2705 B0452	
Delivering Social Value: This arrangement will allow for carpets and mattresses, that would previously have been treated through an energy recovery process or landfilled, to be recycled. The supplier has signed up to the Council's Social Value Charter.	
Reasons for Decision: To help maintain and increase the level of recycling undertaken by the council in a limited supply market.	
Details of alternative options considered (if any) and reasons for rejection: There are no other alternative suppliers to recycle these materials that have been identified (within the entire region) to date. If this option to recycle these materials is not approved, then the materials will need to either be treated through an energy recovery process or landfill, which is lower in the waste hierarchy and produces a larger carbon impact than had the materials been recycled.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest:	
Background Papers: State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Daniel Powell
Officer Signature	
Submission date	19/03/2024
Procurement Approval	<hr/> This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-088
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Clean and Tidy
Delegation Title	Carpet and Mattress Recycling
Delegated Power Number	455 – Exemption to Contract Procedure Rules on the grounds of nature of the market
Date of Exercise	22/03/2024
Cabinet Member	Cllr Adam Brook
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR NEIGHBOURHOODS & HOUSING 	Date 22/03/2024
CHIEF FINANCE OFFICER	Date 21/03/2024
CHIEF LEGAL OFFICER	Date 21/03/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 21/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-24-095
Corporate Plan Priority	Clean and Tidy
Delegation Title	Purchase 1 x Platform Access Vehicle (MEWP)
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	04/04/2024
Cabinet Member	ClIr Carl Quartermain
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

As part of the newly formed Arborist Team, some capital funding has been allocated for equipment to deliver services. In conjunction with the Arborist Team Manager, a specialist platform access tower has been sourced.

This decision seeks approval for the purchase of 1 x Teupen Platform Access vehicle.

Decision Considerations:

Delegated Power Record

Contract procedure rules.	
Full details of decision: Award a contract to Alfa Access Services Ltd for the purchase of 1 x Teupen LEO23GT access platform including Trailer.	
Financial detail: Purchase of 1 x Teupen LEO23GT access platform including Trailer @ £108,539.32 This will be funded via Arborist Team Capital Allocation from C20461	
Delivering Social Value: Due to the one of purchase nature of this requirement, the social value deliverables available are minimal.	
Reasons for Decision: As part of the newly formed Arborist Team, some capital funding has been allocated for equipment to deliver services. In conjunction with the Arborist Team Manager, a specialist platform access tower has been sourced via the UK dealer of this particular piece of equipment. Due to the specialist nature of the equipment and limited UK suppliers, the decision is sought as an exemption due to the nature of the market	
Details of alternative options considered (if any) and reasons for rejection: Do nothing – not an option as service does not have any existing equipment. Carry out tender – Rejected due to Alfa Access being the only UK Supplier of this equipment.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers: State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Gareth Healy
Officer Signature	
Submission date	27/03/2024
Procurement Approval	This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	GEE-24-095
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Clean and Tidy
Delegation Title	Purchase 1 x Platform Access Vehicle (MEWP)
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	04/04/2024
Cabinet Member	Cllr Carl Quartermain
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 04/04/2024
CHIEF FINANCE OFFICER	Date 03/04/2024
CHIEF LEGAL OFFICER	Date 28/03/2024
EXECUTIVE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 03/04/2024

Call-In (Key Decisions Only)

Delegated Power Record

Date Decision will become effective	
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RESOURCES DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-24-014
Corporate Plan Priority	Investing for the long-term
Delegation Title	Adult’s & Children’s Social Care Systems Support & Maintenance Contract
Delegated Power Number	452 - To implement an optional extension under existing contract terms
Date of Exercise	29/02/2024
Cabinet Member	Cllr Christopher Massey
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council’s current contract for Adults’ & Children’s Social Care Systems Support & Maintenance Contract (System-C) with Liquidogic commenced on 1 April 2019 and expires on 31 March 2024 with the option of 2 x 12 month’s extension periods.

The System-C is a case management system used to support both Children's Social Care in its role to safeguard children within the Borough, including additional modules and also to support Adult’s Social Care in its role to provide services to and safeguard adults within the Borough.

Each year the Council pays for the support and maintenance in order that these systems are kept up to date with statutory legislative changes and to ensure that any problems encountered are fixed by the software supplier. To ensure that the maintenance and support continues for the full system, , it is proposed to extend the current contract for a period of 12 months which is available under the contract from 1 April 2024 to 31 March 2025.

Decision Considerations:

Delegated Power Record

The Council requires a fully supported maintained system to be in place that meets the needs of the Council and is compliant with statutory requirements and OFSTED and CQC recommendations for Childrens' Social Care and Adult's Social Care.

Full details of decision:

Approval is requested to extend the current System C Adults' & Children's Social Care Systems Support & Maintenance contract with Liquidogic Ltd for a period 12 months which is available under the contract from 1 April 2024 to 31 March 2025.

Financial detail:

12 month extension value: 01/04/2024 – 31/03/2025 - £138,872.29

Total contract value: 01/04/2029 – 31/03/2025 (inc. 12 month extension period) - £712,155.47

To be funded by IT Budget 10338/R4535 – £133,000 and Operational budget 10435/R4980 = £5,872.29 (Adults - £81,612.18, Childrens - £55,305.59, Shared cross cutting Items - £1,954.52)

Delivering Social Value:

These systems are integral to the delivery of our statutory obligations within Children's and Adult's Social Care, contributing to the wellbeing of Children, Young People and Adults in the Borough.

Reasons for Decision:

Extending the contract for support and maintenance of the case management system will ensure the Council is compliant with statutory requirements and OFSTED and CQC recommendations for Childrens' Social Care and Adult's Social Care. The option to extend is available under the contract.

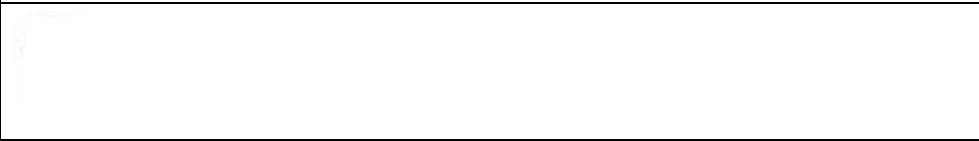

Details of alternative options considered (if any) and reasons for rejection:

1. Do nothing – the Council requires a fully supported and maintained case management system to support Children's and Adult's Social Care that is compliant with statutory requirements alongside CQC and OFSTED recommendations.
2. Undertake a competitive procurement exercise - Rejected given the investment made by the Council in the development of the current System-C product, this option has been rejected as this would present a significant risk to service disruption because of the change management programme required to move to an alternative system. Significant internal resources and associated system and service re-development costs would be likely. There will also be a significant costs and service impact associated with a retraining programme required to skill-up some required 800+ users of the systems and the migration of the data from the various systems.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.





Delegated Power Record

<p>Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Background Papers: Delegated Powers: RES-19-028, ADCOM-21-107, RES-22-130</p>		
<p>Officer Name (Print)</p>	<p>Michael Readman</p>	
<p>Officer Signature</p>		
<p>Submission date</p>	<p>26/02/2024</p>	
<p>Procurement Approval</p>		<p>The request complies with the Council's Contract Procedure Rules</p>

Delegated Power Record

Reference	RES-24-014
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Adults' & Children's Social Care Systems Support & Maintenance Contract
Delegated Power Number	452 - To implement an optional extension under existing contract terms
Date of Exercise	29/02/2024
Cabinet Member	Cllr Christopher Massey
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES 	Date 29/02/2024
CHIEF FINANCE OFFICER 	Date 28/02/2024
CHIEF LEGAL OFFICER 	Date 27/02/2024
MANAGING DIRECTOR 	Date 27/02/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-24-016
Corporate Plan Priority	Investing for the long-term
Delegation Title	Archive Document Storage & Retrieval Service
Delegated Power Number	452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
Date of Exercise	14/03/2024
Cabinet Member	Cllr Christopher Massey
Assistant Director	Vikki Smith

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The current contract initial period with Restore Plc for Archive Document Storage & Retrieval Service ended on 31 December 2023 and although there was an option to extend for a period of up to 12 months, it was intended to award a new contract for a period of 3 years and an award Delegated Power (RES-23-076) was approved for this to start on 01/01/2024.

Due to a requirement for digital scanning for some documents going forward as the Council's Multifunction devices are not capable of the high resolution required for some old documents, the new contract did not go ahead as digital scanning was not included within Lot 1 of the Crown Commercial Services (CCS) RM6175 Records Information Management, Digital Solutions and Associated Services Framework.

The Council do still require an archiving service going forward as it assists the Council in the discharge of its data protection and records management responsibilities which originate legislation, particularly in heavily regulated services. As the new contract did not go ahead, the current contract naturally entered into the optional extension period of the current contract by

Delegated Power Record

default. The issues have now been resolved and as such it is requested that a 6 month extension period to the current contract be approved retrospectively from 1 January 2024 to 30 June 2024. It is then intended to enter in to a new contract from 1 July 2024 which will include digital scanning as an option.

As the use of electronic system and the digitisation of records progresses in Council services, the need to archived documents will reduce – although some will always be required to be held in hard copy until a change in relevant legislation and ways of working.

In order to reduce costs going forward processes are being put in place to condense the days of the week when boxes can be retrieved to RCBC locations, this will reduce the repeated costs of transport, also new approval processes will be instigated internally for movement of any boxes (retrievals/refiles/add new).

Decision Considerations:

Contract Procedure Rules.

The Council operates a Records Retention and Disposal Policy which mandates the management of archived records in line with a Retention and Disposal Scheme. This Scheme ensures that the Council is appropriately disposing of records that it no longer has a business need to retain.

Full details of decision:

Approval is requested to extend the current contract with Restore Plc for and Archiving Document Storage & Retrieval Service.

The extension period will be for a period of 6 months from 1 January 2024 to 30 June 2024.

Financial detail:

Based on benchmarking of current 12 month activity on the contract, the estimated cost for the extension period of six months from 1 January 2024 to 30 June 2024 is £31,250.

The total cost of the contract including the six month extension period from 1 January 2023 to 30 June 2024 is £93,750 which includes the cost of disposal of boxes being retrieved from or destroyed on-site at Restore due to the ongoing process to reduce and ultimately eliminate all paper records from the secure storage facility.

This may fluctuate depending on activity usage and destructions.

To be funded from cost code 10190. The contract provides services that are used corporately across the Council and the costs are charged against individual Assistant Directors budgets. There are no capital costs associated with this contract.

Delivering Social Value:

Restore have document storage facilities located in the Borough of Redcar and Cleveland, maintaining jobs within the Borough and minimising the vehicle miles covered in the provision of the service. Restore have signed up to the Council's Social Value Charter.

Reasons for Decision:

Delegated Power Record

This service assists the Council in the discharge of its data protection and records management responsibilities which originate legislation, particularly in heavily regulated services. The retention of specific types of records, in some cases for lengthy periods of time or indefinitely and the management of those documents must meet stringent environmental and security standards. In addition, the accurate, secure, and timely retrieval of those records to support service provision is also an important requirement of the service.

Extending the contract with Restore Plc under the current Crown Commercial Services Framework provides the Council with stability in terms of cost as pricing will remain the same. Restore provide a quality service and were appointed to the CCS framework after a full PCR tender process was carried out.

Details of alternative options considered (if any) and reasons for rejection:

1. Provision of the service in-house – This was rejected following consideration of the capital and annual revenue costs and risks associated with providing such a service in-house as opposed to via a private provider with the relevant expertise.
3. Competitive Procurement Process – Rejected at present, procurement options will be considered during the six month extension period with the aim of awarding a new contract from 1 July 2024.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

RES-22-187, RES-23-076

Officer Name (Print)	Eileen Chapman
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Officer Signature	
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Submission date	06/03/2024
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Procurement Approval		Decision complies with the Council's Contract Procedure Rules
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Delegated Power Record

Reference	RES-24-016
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Archive Document Storage & Retrieval Service
Delegated Power Number	452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
Date of Exercise	14/03/2024
Cabinet Member	CLlr Christopher Massey
Assistant Director	Vikki Smith

Signatures

CABINET MEMBER FOR RESOURCES	Date 14/03/2024
CHIEF FINANCE OFFICER	Date 14/03/2024
CHIEF LEGAL OFFICER	Date 06/03/2024
MANAGING DIRECTOR	Date 06/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-24-019
Corporate Plan Priority	A Strong and Sustainable Council
Delegation Title	Election and Electoral Registration Printing
Delegated Power Number	450 – Award a Contract
Date of Exercise	22/03/2024
Cabinet Member	Cllr Christopher Massey
Assistant Director	Steve Newton

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

Redcar and Cleveland Borough Council has a requirement for Election and Electoral Registration printing.

The North East Procurement Organisation (NEPO) Election and Electoral Registration Print Framework is available for any members of NEPO to utilise, throughout the period of the Framework from 1 December 2021 – 30 November 2025. Redcar and Cleveland Borough Council are full members of NEPO, and the framework consists of three suppliers:

Civica Election Services Limited, Adare SEC Ltd and Print Image Network Limited

A direct award option is available under the framework.

Decision Considerations:

Contract Procedure Rules.

Full details of decision:

Delegated Power Record

Approval is requested to participate in the NEPO Election and Electoral Registration Print Framework and directly award a call off contract to Adare SEC Ltd to provide Election and Electoral Registration printing services for a period of 12 months from 1 June 2024 until 31 May 2025.

Financial detail:

Approximate value for the twelve-month period is £200,000.

Please note the number of Elections and therefore cost of printing is subject to demand.

Electoral Registration Cost Centre – 10209

Elections Cost Centre - 10189

Delivering Social Value:

NEPO incorporated the National TOMs Framework into the Invitation to Tender to support the evaluation of Tenderers social value offering. Framework suppliers are contractually committed to delivering social value in ratio to the total contract spend they receive throughout the term of the Framework Agreement. Adare SEC Ltd committed to the delivery of employability support and the promotion of skills within the northeast region under the following measures: Employability support for people over 24 and Employability support for young people. NEPO will contract manage the identification of spend and the delivery of the social value commitment under the Framework Agreement.

Reasons for Decision:

Adare SEC Ltd provide a comprehensive, value for money Election and Electoral Registration Print service. Statutory requirement.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – Not an option as Public Contract Regulations (PCR) 2015 apply.

Providing as an in-house service – Not an option as capacity and resources not available.

Procure from an alternative framework – Not an option as Redcar and Cleveland are full members of NEPO and were instrumental in developing the NEPO framework.

Carry out a PCR Tender process – No requirement to do this as the NEPO framework is available.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)





Delegated Power Record

Officer Name (Print)	Ali Haver	
Officer Signature		
Submission date	21 March 2024	
Procurement Approval		Request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	RES-24-019
Delegated Power Forward Plan Reference	
Corporate Plan Priority	A Strong and Sustainable Council
Delegation Title	Election and Electoral Registration Printing
Delegated Power Number	450 – Award a Contract
Date of Exercise	22/03/2024
Cabinet Member	Cllr Christopher Massey
Assistant Director	Steve Newton

Signatures

CABINET MEMBER FOR RESOURCES 	Date 22/03/2024
CHIEF FINANCE OFFICER 	Date 21/03/2024
CHIEF LEGAL OFFICER 	Date 22/03/2024
MANAGING DIRECTOR 	Date 22/03/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-24-020
Corporate Plan Priority	A Strong and Sustainable Council
Delegation Title	Legal Services for Litigation in Relation to Insurance Claims
Delegated Power Number	452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
Date of Exercise	04/04/2024
Cabinet Member	Cllr Christopher Massey
Assistant Director	Vikki Smith

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

Redcar and Cleveland Borough Council awarded a contract to DAC Beechcroft via the NEPO513 Legal Services Framework, commencing 1 October 2023 for a period of six months with an option to extend for 1 x 12 months.

The litigation work primarily involves civil claims brought against the Council, for allegations of negligence (common law), breach of statutory duty and breach of contract. The work and claims against the Council are tied in with the Council's Insurance Programme, since the insurers may have an interest in the final outcome/settlement of the claim.


As the initial contract ends on 31 March 2024 and the Council do still require the service provided by DAC Beechcroft, it is proposed to enter into the optional 12 month extension period from 1 April 2024 to 31 March 2025.

Decision Considerations:

Delegated Power Record



<p>Contract Procedure Rules. The Council still requires this service provision to continue. DAC Beechcroft have a proven track record of successfully defending the Council's claims.</p>	
<p>Full details of decision: Approval is requested to extend the current contract with DAC Beechcroft for Litigation Services in Relation to Insurance Claims. The 12 month extension period will be from 1 April 2024 to 31 March 2025.</p>	
<p>Financial detail: The expected cost of the full contract (inc. extension period) from 1 October 2023 to 31 March 2025 is circa £75,000 (average £50,000 p.a.) depending on levels of call off. Funded as part of the annual insurance recharge across all directorates.</p>	
<p>Delivering Social Value: Provision of the Litigation Service in relation to third party insurance claims safeguards public funding and protects employees and the general public.</p>	
<p>Reasons for Decision: There is a continuing need for the service, DAC Beechcroft have a proven track record of successfully defending the Council's claims.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection: Do nothing is not an option as there is a requirement for the current service. Quotation process rejected as the existing contract meets requirements and has an extension option available.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers: State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Lewis Gamble-Thompson
Officer Signature	—
Submission date	4 April 2024

Delegated Power Record

Procurement Approval		Request complies with the Council's Contract Procedure Rules
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Reference	RES-24-020
Delegated Power Forward Plan Reference	
Corporate Plan Priority	A Strong and Sustainable Council
Delegation Title	Legal Services for Litigation in Relation to Insurance Claims
Delegated Power Number	452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
Date of Exercise	04/04/2024
Cabinet Member	Cllr Christopher Massey
Assistant Director	Vikki Smith

Signatures

CABINET MEMBER FOR RESOURCES 	Date 04/04/2024
CHIEF FINANCE OFFICER 	Date 04/04/2024
CHIEF LEGAL OFFICER	Date 04/04/2024
MANAGING DIRECTOR	Date 04/04/2024

Call-In (Key Decisions Only)

Date Decision will become effective	
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